

Langley Alumni Association (LAA) Board Meeting

Tuesday, September 8, 2026



Larcalumni.org

2025 LAA Officers

President: Kathy Ferrare (757 880-8676)
Vice-President and Programs: Susan McClain (757 285-3778)
Secretary: Jill Marlowe (757 209-2131)
Treasurer: Ray Rhew (757 880-5817)
Communications Officer: Richard Hueschen (757 868-6453)

2025 Committee Chairs and Other Officials

Membership Committee: Amy Radford
Nominating Committee: Neil O'Connor
Hall of Honor Committee: Mary Beth Wusk
Website and Newsletter Committee: Rick Ross
IT Committee: Roman Paryz
Langley Representative: Eileen Nelson and Mariya Georgieva
Past President: Dan Palumbo
Registered Agent: Geoff Tennille

Board Members-at-Large By Class

2027

Rich Antcliff
Mary DiJoseph
Susan McClain
Craig Ohlhorst
Tony Pototzky
Ray Rhew
Geoffrey Tennille

2028

Mark Ballin
Charlie Dunton
Odilyn Luck
Roman Paryz
Liliana Richwine
Eric Rissling

2029

Mike Fremaux
Wes Goodman
Jill Marlowe
Neil O'Connor
Amy Radford
Ray Whipple
Dave Young

LAA Board Meeting – September 8, 2026

11:30 PM to 1:00 PM

- **Call to Order & President's Report:** Kathy Ferrare
- **Vice President's Report / OSTEM Activity:** Susan McClain (pass)
- **Secretary's Report / LAA Spirit Wear:** Jill Marlowe
- **Treasurer's Report / Ad Hoc Committee-Donation Guidelines/Process:** Ray Rhew (pass)
- **Communication Report:** Dick Hueschen (pass)
- **Committee Reports:**
 - **Membership:** Amy Radford
 - **Website and Newsletter:** Rick Ross (pass)
 - **Information Technology:** Roman Paryz (pass)
 - **Hall of Honor:** Mary Beth Wusk
 - **Nominating Committee:** Neil O'Connor
 - **NASA Langley Update:** Kathy Ferrare, Susan McClain & Eileen Nelson
- **Old/New Business:**
 - **Ad Hoc Committee – Retirement Protocols (NASA/LAA):** Kathy Ferrare
 - **NASA Langley OSTEM – Board Discussion**
- **Next Meeting: October 13, 2026 – LAA General Membership & Board Meetings**

President's Report

Work-in-progress activities

- **Retirement Celebration - finalizing documentation/expenses (postage)**
- **Hall of Honor**

Thank you to Lil Richwine and Mark Ballin for volunteering to assist Neil O'Connor on the Nomination Committee.

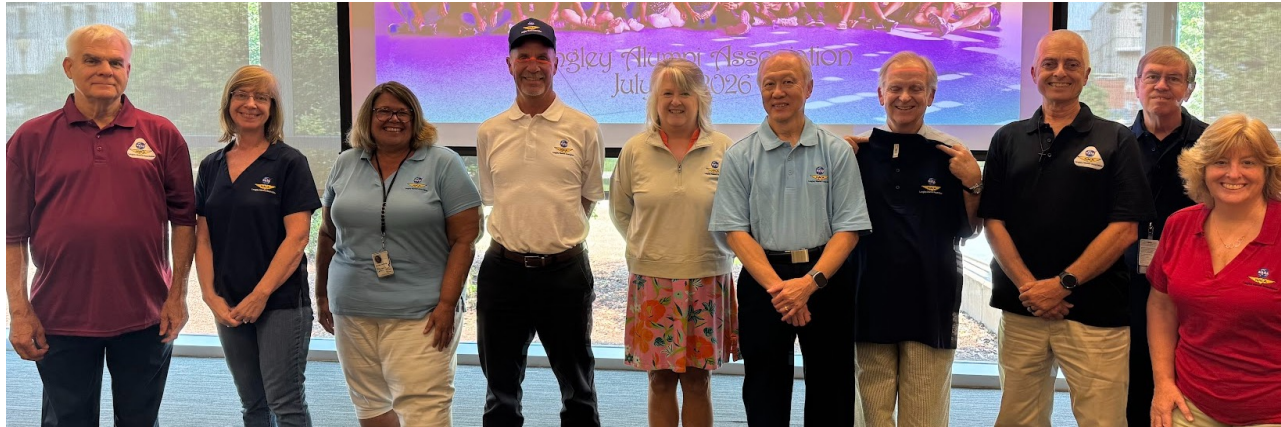
Secretary's Report

- **August 2026 Board Meeting Minutes & attendance lists approved and on Box**
- **Significant Motions, Actions & Discussions from last meeting:**
 - NO DISCUSSION on proposed **investment strategy**, MOTION (by Wes, 2 Lil) to proceed with proposed investment strategy passed unanimously.
 - DISCUSSION on **retirement protocols** that we still need to define next steps (beyond LAA welcome party decision made last meeting); ACTION for Eileen to follow up with Trina to see if she has polled CLC on org current process to recognize retirees since DRP.
 - DISCUSSION that new NASA policy does not allow **public access to any content inside firewall** (to include clubs, cafeteria menu by exchange). ACTION for Eileen to contact Joyce to see what else can be done to allow retirees access to select content, should be an issue across NASA.
 - DISCUSSION led by Eileen for several **new upcoming events where LAA volunteer support** may be solicited by the center, possibly including Industry Day, Oceana Air Show, Family Day and new supervisor training; Eileen will share and Dick will send emails a couple weeks prior when specific events are soliciting volunteers.
 - DISCUSSION that **GRC is starting an alumni association** modeled after LAA and several board members have been contacted for lessons learned (awareness, board members encouraged to support).
- **No motions**

PLEASE SIGN THE BOARD ATTENDANCE SHEET BEFORE YOU LEAVE!

Action: Spirit Wear

- (OLD) DISCUSSION on **LAA Spirit Wear** on clothing options and proposed order collection process. ACTION to Jill to investigate adding a 2nd version of the logo with no background, and changing the polo to a cotton/poly blend shirt; MOTION (by Jill, 2nd by Rick) to proceed with sale in July pending completion of ACTIONS passed unanimously.
 - Thank you to Amy for developing/managing Excel order forms & Ray for tracking payments!
 - **July** group order: 24 orders for 39 total items for net fundraising profit = \$191 for LAA
 - **August** group order: 9 orders for 17 total items + 12 patches for net fundraising profit of \$91 for LAA
 - Will close **final group order** on 9/30 for October meeting delivery
 - Working with Embroidery by Sherri to create option for individual orders on her website – TBA in October
 - Suggestions?



Membership Committee Report

- Membership Committee Initiative Updates
 - New LAA video
 - Turned charts into a mp4 file
 - *Need to add a voice over using drafted script*
 - Looking for volunteers to be interviewed
 - 3-4 people – 10+ years, 5 years (*have a volunteer*), 1-2 years
 - Questions to answer:
 - Why you joined
 - What you enjoy the most about being a member
 - Please let Amy know if you are interested

Hall of Honor Updates

- On-line application went live Sept 1st!
- <https://larcalumni.org/nomination-form/>
- Inside Langley is advertising HoH
- Rob Wyman is sharing nomination information on the agency intranet to get more exposure.
- LAA website, and LAA social media are in work.
- Advertising slide deck in review for road shows.
- Brief video in development (Oct)
- HoH Operations Team advertising (see next slide).



NASA LANGLEY
Tradition of Innovation
Since 1917

Nomination call for
NACA and NASA Hall of Honor Candidates
Online submissions open September 1, 2026 through January 8, 2027

Example Inductees:

 Supersonic Flight Research Engineer	 Computational Aerodynamics Leader	 Mission Support Trailblazer	 Atmospheric Science and Climate Research
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"A Few Faces of Innovation" - NASA Langley

Help recognize individuals whose contributions have had lasting impact on NASA Langley's mission, leadership, scientific achievement, engineering excellence, and innovation.

Who will inspire future generations?


CLASS OF 2027
HARRISON, VA
NACA AND NASA HALL OF HONOR
LANGLEY RESEARCH CENTER



Learn more about eligibility and nominations
<https://larcalumni.org/the-langley-research-center-naca-and-nasa-hall-of-honor/>

Hall of Honor Advertising Plan

Please contact Susan McClain (Marketing Coordinator) if you have any other suggestions.

Thank you!

<i>Marketing Target/Action</i>	<i>POC</i>
Postings on the NASA Langley social media channels	Jeff Herath
Postings on LAA social media channels (Facebook, LinkedIn)	Mary Beth Wusk
Langley Alumni Association (LAA) Website	Jeff Antol
LAA Newsletter (September & December 2021)	Jeff Antol
Langley Alumni Association Email	Mary Beth Wusk
Video (Take 5-type for internal/external use) - short segment explaining the Hall of Honor/Nomination process	Mary Beth Wusk/ Jeff Herath
NASA Langley Center Leadership Council, @LaRC at NASA Langley	Kathy Ferrare/Jeff Herath
NASA Langley Contractors Steering Council (LCSC) {Meetings held monthly.}	Susan McClain/Jeff Herath
NASA Langley Colloquium Series and Sigma Series	Neil O'Conner/Jeff Herath
AIAA Hampton Roads Section Newsletter/general membership emails	Steve Bauer
AIAA Aerospace America magazine and AIAA Daily Launch	Steve Bauer
HRMFA	Kathy Ferrare
Science professional societies: American Geophysical Union (AGU) & American Meteorological Society (AMS)	Steve Bauer

<i>Marketing Target/Action</i>	<i>POC</i>
Virginia Air and Space Center (VASC)	Neil O'Conner
CNU PCSE (Physics, Computer Science and Engineering) Mentoring Coordinator	Mary Beth Wusk
CNU Lifelong Learning Society	Susan McClain
Other local professional organizations such as the Peninsula Engineers Council, the Virginia AeroSpace Business Association	Susan McClain
Hampton Roads Alliance (www.hamptonroadsalliance.com)	Susan McClain
Center for Innovative Technology (www.cit.org)	Susan McClain
Virginia AeroSpace Business Association	Kathy Ferrare
Society for Women Engineers Hampton Roads Chapter	Mary Beth Wusk
National Technical Association Hampton Roads Chapter	Neil O'Conner
Federal Women's Program (FWP)	Kathy Ferrare
Society of Hispanic Professional Engineers Southeast Virginia Professional Chapter - SHPE Region	Neil O'Conner
Advertising nomination process in newspapers – ex: Daily Press	Jeff Antol
Universities (VT, UVA, NC State, others?)	All
Tidewater Aero Club	Neil O'Conner

Additional Success Criteria Added

What did they do?

FUNDAMENTAL IMPACT

Unprecedented and fundamental contributions to advancing technical, scientific, or mission support expertise, resulting in significant impacts across the U.S. aerospace community, including commercial aviation, military aircraft, spacecraft, and atmospheric sciences. ***(Focus: Mission execution, breakthrough achievements, technical excellence, and measurable results.)***

SUSTAINED INFLUENCE

Sustained contributions that have had a far-reaching influence on the leadership, strategic direction, mission, and long-term capabilities of the NACA Langley Memorial Aeronautical Laboratory, the NASA Langley Aeronautical Laboratory, and the NASA Langley Research Center. ***(Focus: Vision, innovation, organizational leadership, workforce development, and building future capabilities.)***

OPERATIONAL EXCELLENCE

Extraordinary contributions to NASA Langley's continuous improvement through collaboration, innovation, process optimization, and knowledge sharing that enhanced mission effectiveness, strengthened organizational performance, and enabled long-term success. ***(Focus: Operational excellence, mentoring, efficiency, culture, lessons learned, and incremental improvements that compound over time.)***

Nominating Committee

- ***Thank you to Mark Ballin, Susan McClain, and Lil Richwine for stepping up to help!***

- **Nomination committee plan:**

Round 1: Contact current board members to ascertain if they want to serve a new term on the board.

Round 2: Canvass the members-at-large, any members who indicated interest in serving in their LAA applications, and anyone else we may be aware of who has expressed interest in serving.

Round 3: Reach out to the entire membership to fill any remaining nomination vacancies.

- **Notes:**

- If you are interested in serving on the Board, please contact Neil O'Connor at pilotneilo@verizon.net and let us know!
- Please respond to my inquiry emails when you first read them to minimize the team's workload. If we do not get a timely email response, we will make phone calls to follow up.

NASA Langley Activities

- **Potential Volunteer Opportunities:**

- Industry Day (Sept 22nd): Information provided in General Membership Meeting;
Kathy/Susan to work email/form to send out for volunteers
- Oceana Air Event (Sept 18-20): NASA Langley received enough volunteers from employees; No LAA volunteers needed at this time.
- Professional Development – LAUNCH training (Nov 2026 timeframe): If needed, Steve Gayle will reach out to discuss participation in this activity.

- **NASA Langley Viking Symposium video and photos status**

- LAA received several photos to place in our September newsletter.
- Since this event was an “internal” event, the video will not be shared.

- **Aerospace Innovation District Hub - Real Estate RFI**

- Question from member on how was it distributed/can we help widen that distribution

- **B777 (October 8th)**

- *Kathy working email/form to send out for one-day badges.*

New Business Items

Back-Up Charts on Outstanding Old Business Items

Old Business – Donations

- **President/Treasurer to discuss forming Ad Hoc Committee for Donations: Recommend process for soliciting and evaluating donation opportunities (Ray Rhew – January 2026 Action).**
- Develop a process for researching and selecting opportunities to donate LAA funds that align with our mission, including the following Guidelines:
 - for funds needed by the LAA for non-discretionary and discretionary categories to enable determining funds available for donations
 - for acquiring funds other than membership dues
 - for determining donation fund level
- April Update:
 - Team – Rick Ross, Bill Tomek, Dave Young
 - Met with Bonnie Murray – NASA LaRC OSTEM
 - Provided and discussed several ideas for volunteering as well as donation opportunities
 - Plan to develop consolidated list to review at next team meeting – April
- May Update
 - Met with Melvin Ferebee – Virginia Air and Space Center
 - Provided and discussed several ideas for donation opportunities
 - Developed summary charts on findings and recommendations
- **Action Closed -- June Update: Presented criteria, process (2026 & beyond), & next steps; Motion approved to accept recommendations.**

Old Business – Investing LAA Funds

- **Further investigate the hybrid approach and investing with Vanguard and report back to the board. Unanimously approved by all present and on-line. (Ray Rhew – Jan 2026 Action)**
 - **Initial contact made with Vanguard (preliminary options discussed)**
 - **More details on AIAA investment approach provided (summary below)**
 - **Established an Investment Portfolio**
 - maintain a minimum of 50% of its assets in high quality fixed income securities (includes investment grade corporate bonds, U.S. Treasury and government agency bonds, and mortgage-backed securities) and a minimum of 25% of its assets in common stocks of companies with expectations of above average growth and/or sustainable dividend payout.
 - shall be realized through investment in high quality mutual fund(s) as opposed to a stock portfolio. The selected investment portfolio shall have an expense ratio less than 1% (less than 0.5% if possible).
 - Eighty percent (80%) of all dividend and capital gain distributions for the fiscal year (Oct. 1-Sept. 30) preceding a scholarship award shall be applied toward a “Futures in Aerospace” scholarship(s).
 - Twenty percent (20%) of all dividend and capital gain distributions each fiscal year shall be reinvested
- **Feb 2026 Update: Plan to continue discussions on Vanguard account opening and access procedures. Will hold action request until Ad Hoc committee objectives are completed.**
- **Action Closed -- June Update: Presented investment option for \$10,000. Motion passed to invest in Vanguard.**

Old Business – Retirement Protocols (NASA / LAA)

- **Outstanding Action from LAA Board Meeting: Retirement Protocol Question (Rich Antcliff)** – What is the protocol policy that NASA follows for retirements (album, certificates, party)? Should the LAA have one?
- May 1st Retirement Celebration was a HUGE Success!
 - Received several Thank You notes from the retirees. Enjoyed by all.
 - Thank you so much to everyone that participated in making this event so wonderful!
 - Approved Budget: \$400 / Initial Expenses: \$370 (waiting on one more expense)
- June Update: Investigating next steps needed by LAA
- **September Update:**
 - *Per Trina, there was a discussion during a Center Leadership Council recently.*
 - *Each organization is given a certificate to give to the employee that is signed by the Center Director. The organizations also receive a letter telling them if they choose to order a plaque how that can be ordered. At this point, the individual organizations pay for the plaque.*
 - *Recently retirees have sponsored their own celebrations on-site (i.e. in the cafeteria) and/or people within the organization have been taken out for lunch/dinner.*
 - *Langley has not decided if they will have a coordinated retirement event every year.*

Old Business – Spirit Wear

- **Langley Alumni Association 40th Anniversary – February 2027**
 - Other NASA Alumni organizations have used their anniversaries to raise funds for donations/scholarships by selling their alumni merchandise (shirts, t-shirts, hats etc).
 - Interest in organizing this type of fundraiser
- June Update: See Jill Marlowe's charts for details.
- August Update: See Jill Marlowe's charts for details
- **September Update: Will close final group order on 9/30 for October meeting delivery. Jill Marlowe is working with Embroidery by Sherri to create an option for individual orders on her website – TBA in October.**

Old Business – OSTEM NASA Langley

- **April 14, 2026 Board Meeting:** Discussion that LaRC is not accepting STEM engagement volunteer opportunities due to lack of staff led to an ACTION for Susan McClain to contact LARC lead to find out how LAA can support STEM volunteer opportunities.
- May Update: Susan reached out to Bonnie Murray. Will meet with her on May 12th.
- June Update:
 - Met with Bonnie Murray on May 12th to understand new agency priorities
 - Scheduling follow-up meeting to better understand LaRC needs for STEM requests and how LAA can meet them.
- August Update: OSTEM has morphed from performing K-12 activities to focusing on apprentice activities.
- ***September: Discussion on next steps***

Back-Up Charts on Outstanding Old Business Items

Back-Up Charts on Outstanding Old Business Items

Back-Up Charts on Outstanding Actions – Retirement Protocol (Prior Month Info Pg1)

- **Retirement Protocol Question (Rich Antcliff)** – What is the protocol policy that NASA follows for retirements (album, certificates, party)? Should the LAA have one?
 - Nov 2024 & April 2025 Updates: Contacted NASA Langley Human Capital Ofc – The employee’s organization decides.
- Jan 13, 2026: Action for President to determine approach for DRP Retirement Party: Possibly ad-hoc committee or Program Committee to lead.
- Feb 2026 Update: Ad Hoc Committee, Retirement Protocols (NASA/LAA), was established.
 - Rich Antcliff is the Committee Chair. Expanding scope to include short/long term activities. Committee Members: Rich Antcliff, Jill Marlowe, Sharon Monica Jones, and Christina Moats-Xavier
- March 2026 Update: Retirement Celebration – May 1st @ 3:00 pm Reid
 - Finalized initial plans with Steve Gayle (Office of the Director).
 - Invite will go to employees who retired January 1, 2025 – January 31, 2026.
 - Celebration Activities- Employee recognition, Class of 2025 photo, & light refreshments

Back-Up Charts on Outstanding Actions – Retirement Protocol (Prior Month Info Pg2)

- **Retirement Protocol Question (Rich Antcliff)** – What is the protocol policy that NASA follows for retirements (album, certificates, party)? Should the LAA have one?
 - Nov 2024 & April 2025 Updates: Contacted NASA Langley Human Capital Ofc – The employee’s organization decides.
- LAA members and Center employees will also be invited. April 2026 Update: Retirement Celebration – May 1st @ 3:00
 - 75+ RSVP’s received inviting 90 guests / estimating for 300 personnel
 - Completed and in graphics/printing: Celebration program, certificates, retiree gift
 - Announcement to Center personnel placed on Inside Langley. Flyer/Names also sent to Langley organizations.
 - Announcement sent to LAA members, request for one-day badges for LAA members (not retirees/guests to be celebrated), and request for volunteers
 - RSVP for a one-day badge and/or plan on volunteering due Fri, April 17
 - Need ~30 volunteers
 - Motion/Vote Passed - Estimated Cost: \$400
 - LAA bringing in the food/paper products.
 - Food: Cake, Water, Candy & Mints; Paper Products (unused can be used for the picnic)

Back-Up Charts on Outstanding Actions – Donations (Prior Month Info)

- **President/Treasurer to discuss forming Ad Hoc Committee for Donations: Recommend process for soliciting and evaluating donation opportunities (Ray Rhew – January 2026 Action).**
- Motivation – LAA Bylaws Purpose:
 - Assist the LaRC to maintain contact with Alumni to the mutual benefit of the LaRC and the Alumni.
 - Encourage and facilitate Alumni involvement in activities benefiting students from elementary school through college to increase the students' ability to succeed in all educational opportunities.
- Develop a process for researching and selecting opportunities to donate LAA funds that align with our mission, including the following Guidelines:
 - for funds needed by the LAA for non-discretionary and discretionary categories to enable determining funds available for donations
 - for acquiring funds other than membership dues
 - for determining donation fund level
- Feb 2026, Update: Ad Hoc Committee established in January; Ray Rhew – Committee Chair. Requested volunteers at Feb General Membership Meeting
- March 2026 Update – Committee members met to discuss options
- April Update:
 - Team – Rick Ross, Bill Tomek, Dave Young
 - Met with Bonnie Murray – NASA LaRC OSTEM
 - Provided and discussed several ideas for volunteering as well as donation opportunities
 - Plan to develop consolidated list to review at next team meeting in April