

Langley Alumni Association (LAA) Board Meeting

Tuesday, February 10, 2026



Larcalumni.org

2025 LAA Officers

President: Kathy Ferrare (757 880-8676)

Vice-President and Programs: Susan McClain (757 285-3778)

Secretary: Jill Marlowe (757 209-2134)

Treasurer: Ray Rhew (757 880-5817)

Communications Officer: Richard Hueschen (757 868-6453)

2025 Committee Chairs and Other Officials

Membership Committee: Amy Radford

Nominating Committee: Susan McClain

Hall of Honor Committee: Mary Beth Wusk

Website and Publication Committee: Rick Ross

IT Committee: Roman Paryz

Langley Representative: Jessica Friz and Mariya Georgieva

Past President: Dan Palumbo

Registered Agent: Geoff Tennille

Board Members-at-Large By Class

2027

Rich Antcliff
Mary DiJoseph
Susan McClain
Craig Ohlhorst
Tony Pototzky
Ray Rhew
Geoffrey Tennille

2028

Mark Ballin
Charlie Dunton
Odilyn Luck
Roman Paryz
Liliana Richwine
Eric Rissling

2029

Mike Fremaux
Wes Goodman
Jill Marlowe
Neil O'Connor
Amy Radford
Ray Whipple
Dave Young

LAA Board Meeting – February 10, 2026

1:00 PM to 2:00 PM

- **Call to Order & President's Report:** Kathy Ferrare
- **Vice President's Report:** Susan McClain
- **Secretary's Report:** Jill Marlowe
- **Treasurer's Report / Ad Hoc Committee – Donation Guidelines/Process:** Ray Rhew
- **Communication Report:** Dick Hueschen (pass)
- **Committee Reports:**
 - **Membership:** Amy Radford
 - **Website and Publications:** Rick Ross
 - **Information Technology:** Roman Paryz
- **Old/New Business:** Kathy Ferrare
 - **Ad Hoc Committee – Retirement Protocols (NASA/LAA):** Rich Antcliff
- **Next Meeting: March 10, 2026 – LAA General Membership & Board Meetings**
- **Adjourn**

President's Report

- ***2025 Annual Report – Thank you Rick and everyone who contributed!***
 - Our Annual Report and Brochure are marketing tools for us. Both are on our website.
- ***New Ad Hoc Committees established based on Jan 13, 2026, Board Meeting***
 - Donation Guidelines/Process: Ray Rhew, Committee Chair
 - Retirement Protocols (NASA/LAA): Rich Antcliff, Committee Chair
- ***Work-in-progress activities***
 - **Productive transition is continuing!**
 - **March 2026 Newsletter**
 - *Please think about submitting an article.*
 - **Documenting Officers & Committees Roles and Responsibilities**
 - Finalized documents are on the website under Officers, Chairs, Members-at-Large section.
 - Several left to finalize with minor changes.

Vice President Report – Upcoming Events

Upcoming Speakers:

- March 10, 2026 - Dr. Trina Dyal, ONASA Langley Center Director - State of NASA Langley
- Quest Project Update: X-59 Soars: A New Era in Supersonic Flight Begins (First flight of the X-59 occurred on 10/28/25.)
- Rick Ross (LAA Member): Charlatans, Swindlers, and Bilks

***Looking for 2026 speakers on NASA Langley activities/missions!
Interested in volunteering to organize a Langley Tour or Event this Fall?
Please talk to Susan McClain.***

Secretary's Report

- **January 2026 Board Meeting Minutes were approved and posted to Box**
- **Attendance lists posted to Box**
- **Significant Motions, Actions & Discussions:**
 - MOTIONS APPROVED for proposed LAA Officers & Committee Chairs: **Vice President: Susan McClain** (Class of 2027 Members-at Large), **Secretary: Jill Marlowe** (Class of 2029 Members-at-Large), **Membership Committee Chair: Amy Radford*** (Class of 2029 Members-at-Large), **Hall of Honor Committee Chair: Mary Beth Wusk**
 - MOTION APPROVED to adopt **Revised Bylaws and Policies & Procedures**: Dec. 11, 2025 draft/edits
 - MOTION APPROVED to adopt proposed **2026 Budget**: Consider adding additional discretionary donation & education funds throughout the year as requests arise & reassess this budget line for the outyears at end of 2026. This CLOSED ACTION from 2024 to develop a budget.
 - MOTION APPROVED for Treasurer to further investigate the **Hybrid Investment Approach**: Surplus to be invested in split between high yield savings & Vanguard investment account.
 - MOTION APPROVED to **invest \$15K in high yield savings immediately**: Investment strategy to be revisited after Treasurer reports on hybrid investment approach.
 - ACTION for President/Treasurer to discuss forming **Ad-Hoc Committee for Donations**: Recommend process for soliciting and evaluating donation opportunities.
 - ACTION for President to determine approach for **DRP Retirement Party**: Possibly ad-hoc committee or Program Committee to lead.
-

PLEASE SIGN THE ATTENDANCE SHEET BEFORE YOU LEAVE!

Investment Approaches Discussion

- Current Accounts and returns

• Organization Share	\$25.00 (0%)
• Money Market Savings	\$18,558.97 (0.05%)
• Smart Checking	\$3,868.86 (0%)
• Total	\$22,452.83

- Actions from January 13, 2026, Board Meeting

- 0126-1 Motion: ACTION: Ray to further investigate the hybrid approach and investing with Vanguard and report back to the board. Unanimously approved by all present and on-line.
- 0126-2 Motion: Charlie proposed placing \$5000 in the high-yield savings account. Susan seconded. Amended to Invest \$15,000 in hi-yield savings account while Ray investigates future investing opportunities with Vanguard. Unanimously approved by all present and on-line.
- 0126-3 Donation Discussion: should we have a committee to solicit and evaluate opportunities? Seems to make more sense than funding whoever applies first. A great idea for an ad-hoc committee. NEW ACTION: Ray and Kathy to discuss establishing an ad-hoc donation committee.

Vanguard Investment Details

- 0126-1 Motion: ACTION: Ray to further investigate the hybrid approach and investing with Vanguard and report back to the board. Unanimously approved by all present and on-line.
 - Initial contact made with Vanguard (preliminary options discussed)
 - More details on AIAA investment approach provided (summary below)
 - Established an Investment Portfolio
 - maintain a minimum of 50% of its assets in high quality fixed income securities (includes investment grade corporate bonds, U.S. Treasury and government agency bonds, and mortgage-backed securities) and a minimum of 25% of its assets in common stocks of companies with expectations of above average growth and/or sustainable dividend payout.
 - shall be realized through investment in high quality mutual fund(s) as opposed to a stock portfolio. The selected investment portfolio shall have an expense ratio less than 1% (less than 0.5% if possible).
 - Eighty percent (80%) of all dividend and capital gain distributions for the fiscal year (Oct. 1-Sept. 30) preceding a scholarship award shall be applied toward a “Futures in Aerospace” scholarship(s).
 - Twenty percent (20%) of all dividend and capital gain distributions each fiscal year shall be reinvested
- Plan to continue discussions on Vanguard account opening and access procedures
- Will hold action request until Ad Hoc committee objectives are completed

High-Yield Savings Update

- 0126-2 Motion: Charlie proposed placing \$5000 in the high-yield savings account. Susan seconded. Amended to Invest \$15,000 in hi-yield savings account while Ray investigates future investing opportunities with Vanguard. Unanimously approved by all present and on-line.

- After further investigation at LFCU – *High-yield savings is not an option for business accounts*

- Potential alternatives at LFCU

- Certificates of Deposit (CDs)

Term	APY (Annual Percentage Yield)
3 month	1.00%
6 month	2.00%
12 month	3.40%
13 month	3.85%
18 month	3.40%

18, 24, 30, 36, 48, 60 months (from 3.30% to 3.51%)

- *New - \$15K in a CD for 13 months*
 - *\$7,452.83 available (2026 projected expense - \$1,275; 2027 HoH)*
 - *Use time to investigate and finalize longer term investment strategy and execution plan (Ad Hoc committee results utilized)*
 - *Early withdraw penalty: 6 months of interest on amount withdrawn*

Ad Hoc Committee - Donation Guidelines/Process

- **0126-3 - January 13, 2026 Action: President/Treasurer to discuss forming Ad Hoc Committee for Donations: Recommend process for soliciting and evaluating donation opportunities.**
 - Ad Hoc Committee Established: Jan 2026 / Ray Rhew – Committee Chair
- **Motivation – LAA Bylaws Purpose:**
 - Assist the LaRC to maintain contact with Alumni to the mutual benefit of the LaRC and the Alumni.
 - Encourage and facilitate Alumni involvement in activities benefiting students from elementary school through college to increase the students' ability to succeed in all educational opportunities.
- **Develop a process for researching and selecting opportunities to donate LAA funds that align with our mission, including the following Guidelines:**
 - for funds needed by the LAA for non-discretionary and discretionary categories to enable determining funds available for donations
 - for acquiring funds other than membership dues
 - for determining donation fund level

***Ad Hoc Committee Volunteers: Please contact Ray Rhew
(Treasurer@Larcalumni.org)***

Website and Publication Report

- Updated the website with recent information & events
- [2025 annual report](#) published
- [2026 brochure](#) updated
- LAA [Facebook page](#) continues to grow
 - a) 67 followers as of 2/2/2026
 - b) 55% increase over the past 28 days



IT Committee Report – Roman Paryz

- Our free Microsoft Business Premium Grant expired on January 28, 2026 (renewal date)
- MS Business Basic (Free) was initiated on January 24, 2026
 - Includes up to 300 licenses
 - Currently 20 licenses are activated
 - Includes Teams, email addresses, and web-based MS Office Apps
 - Required a credit card to activate this free service in case other services are purchased
 - The most generous Roman Paryz used his personal CC to get started
 - Please don't purchase extra services
- Transition had no noticeable consequences to Board users

IT Committee Report

- MS Business Basic Grant Email Addresses

Name	Email	Email also forwarded to...
Amy Radford	amyradford@larcalumni.org	
Dan Palumbo	dlpalumbo@larcalumni.org	
David Hinton	davidhinton@larcalumni.org	
Geoff Tennille	gmtennille@larcalumni.org	
Kathy Ferrare	kferrare@larcalumni.org	
Ray Rhew	rayrhew@larcalumni.org	
Rick Ross	rickross@larcalumni.org	
Roman Paryz	rwparyz@larcalumni.org	
Ben Palumbo	dlpalumbo@larcalumni.onmicrosoft.com	
Richard Hueschen	rmhueschen@larcalumni.onmicrosoft.com	
President	president@larcalumni.org	kferrare@larcalumni.org
Info	info@larcalumni.org	kferrare@larcalumni.org
Membership	membership@larcalumni.org	amyradford@larcalumni.org
Records	records@larcalumni.org	rwparyz@larcalumni.org
Treasurer	treasurer@larcalumni.org	rayrhew@larcalumni.org
Webmaster	webmaster@larcalumni.org	rickross@larcalumni.org

Old Business – Outstanding Actions

- **Bring to the Board a proposal for the budget**, as discussed at the January 2024 Board meeting (Ray Rhew – March 2024 action)
 - Status: Ray provided overviews of the last 3 years and a notional proposed budget (see Treasurer's Report); Had Budget Development Process meeting with volunteers on April 17th.
 - May: Ray to bring an update in August.
 - August Update: Per Ray, in good shape to make some decisions on the discretionary Budget. Next step is to develop the plan to execute.
 - Oct/Nov Update: Per Ray, overall budget is good; want to refine discretionary budget. Keep action. Will discuss with Lil Richwine.
 - April 2025 Update: Ray provided budget overviews; Ray will provide update on outreach discretionary budget at a future meeting.
 - **Jan 13, 2026, Update - Closed: MOTION APPROVED to adopt proposed 2026 Budget: Consider adding additional discretionary donation & education funds throughout the year as requests arise & reassess this budget line for the outyears at end of 2026.**

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- Further investigate the hybrid approach and investing with Vanguard and report back to the board. Unanimously approved by all present and on-line. (Ray Rhew – Jan 2026 Action)
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- **Feb 2026, Update: Ad Hoc Committee established in January; Ray Rhew – Committee Chair. Requested volunteers at Feb General Membership Meeting**

Old Business – Outstanding Actions

- **Retirement Protocol Question (Rich Antcliff)** – What is the protocol policy that NASA follows for retirements (album, certificates, party)? Should the LAA have one?
 - Nov 2024 & April 2025 Updates: Contacted NASA Langley Human Capital Ofc – The employee's organization decides.
- **Jan 13, 2026: Action for President to determine approach for DRP Retirement Party: Possibly ad-hoc committee or Program Committee to lead.**
- **Feb 2026 Update: Ad Hoc Committee, Retirement Protocols (NASA/LAA), was established.**
 - Rich Antcliff is the Committee Chair. Expanding scope to include short and long term activities.
 - Committee Members: Rich Antcliff, Jill Marlowe, Sharon Monica Jones, and Christina Moats-Xavier

New Business
