Langley Alumni Association (LAA) Board Meeting
Tuesday, October 14, 2025

Larcalumni.org

2025 LAA Officers

President: Kathy Ferrare (757 880-8676)
Vice-President and Programs: Charlie Dunton (757 876-1830)
Secretary: Mary DiJoseph (757 217-5511)
Treasurer: Ray Rhew (757 880-5817)
Communications Officer: Richard Hueschen (757 868-6453)

2025 Committee Chairs and Other Officials

Membership Committee: Dave Hinton
Nominating Committee: Susan McClain
Hall of Honor Committee: Vacant
Website and Newsletter Committee: Rick Ross
IT Committee: Roman Paryz
Langley Representative: Jessica Friz and Mariya Georgieva
Past President: Dan Palumbo
Registered Agent: Geoff Tennille

Board Members-at-Large By Class

2026	2027	2028
George Allison	Rich Antcliff	Mark Ballin
Kathy Ferrare	Mary DiJoseph	Charlie Dunton
R. Wayne Richie	Susan McClain	Odilyn Luck
	Craig Ohlhorst	Roman Paryz
	Tony Pototzky	Liliana Richwine
	Ray Rhew	Eric Rissling
	Geoffrey Tennille	

LAA Board Meeting – October 14, 2025
1:00 PM to 2:00 PM

- **Call To Order & President's Report:** Kathy Ferrare
- **Vice President's Report:** Charlie Dunton
- **Secretary's Report:** Mary DiJoseph
- **Treasurer's Report:** Ray Rhew (pass)
- **Communication's Report:** Dick Hueschen (pass)
- **Committee Reports:**
  - **Membership**: Dave Hinton
  - **Nominating:** Susan McClain
  - **Website & Publication:** Rick Ross
  - **Information Technology:** Roman Paryz
- **Old/New Business:** Kathy Ferrare
- **Next Meeting:** November 18 @ 1:00 pm
- **Adjourn**

President's Report

Work-in-progress activities

- VP/Programs & Membership committees - ***Additional support needed***
- Strategy/Plan for documenting Officers & Committees
  - Providing details on responsibilities/skills needed (example: computer (excel/Teams/emails); coordination activities etc). Set expectations.
  - *VP/Programs, Secretary, Membership & Member-at-Large completed; Nomination Committee working remainder of roles*

By-laws and Policies and Procedures Update

- Review Group - Dave Hinton (Chair), Marilyn Ogburn and Rich Antcliff – Thank You!
- Dave's been collecting/meeting with members who have proposed changes
- Tentative Schedule to meet January 13, 2026, approval
  - October 14th – Board meeting – provide status
  - November 18th General Membership meeting – provide members with proposed changes
  - After Nov 18th meeting – send members review of potential updates
  - Before Dec 13th – send members final potential updates per By-laws (Article IX)

President's Report

Hall of Honor (HoH) Chair (2022 Chair was Duncan McIver)

- Talked with Jessica about next steps. She is talking with the Ofc of the Director.
- LAA HoH Chair Position – Leads HoH Operations Committee
  - Provides oversight and mgmt. of the process by which honorees are nominated, evaluated, and selected by the HoH Honorees Selections Committee, and recognized at the Hall of Honor ceremony
  - Ensures continuous coordination and collaboration with the NASA Langley and LAA leadership for all matters related to the HoH

Vice President Report – Upcoming Events

November 18th, 2025: Life After Langley

- Three LAA members will speak about recent trips

December 9th, 2025: Holiday Luncheon

- Surf Rider restaurant in Poquoson @ 1:30 pm

January 13th, 2026: LAA Annual Meeting – Elections & By-law approval

February 10th, 2026: Center Director Presentation (Requested)

Interested in volunteering to organize a Langley Tour or Event this Fall?

Looking for 2026 speakers on NASA Langley activities/mssions!

Secretary's Report

- **September 2025 Board Meeting Minutes were approved and posted to Box**
- **Attendance lists posted to Box**
- **Significant Motions, Actions & Discussions:**
  - Discussion on whether to move the start time for the board meeting to 1:30 pm, or reduce the time for speakers in the General meeting. No motion.
  - Discussion of whether to have the holiday lunch on Sunday, December 7. Will revisit the discussion next month. Add Sunday to the list of potential dates for members to consider
  - Discussion of Hall of Honor chair - Noted that this is a solid 2-year commitment for chair and members and can be very time consuming.
  - Discussion of revitalizing the LAA Facebook page, which has not been updated since 2020. Kathy Ferrare and Rick Ross said they would look into it. No formal action taken.

Membership Report

- **Current Membership:** 300
  - 19 have not paid 2023 dues: To become "Past Members" in January
  - Additional 29 have not paid 2024 dues. (Under draft Bylaws change, reducing the unpaid period from 2 to 1 year, these would also become Past Members)
- **Bylaws and P&P Update:**
  - Minor updates this year; mostly clarifications and decisions made during the year
  - Drafts being kept on Box. You can download from:

    Board (Public) > 2025_Bylaws_Review_Team > Active Editing
  - Send comments to us, do not edit the files
  - Inputs to date (beginning early 2025) from Dave, Marilyn Ogburn, Rich Antcliff, Charles Dunton, Eric Rissling, Wayne Richie, Ira Abbott, Mary DiJoseph, Ray Rhew, Rick Ross..

Membership Report

- **Bylaws and P&P Update Highlights:**
  - Clarify certain items (e.g.; returning Past Member does not get a free calendar year, amending previously approved meeting minutes, email qualifies as “written” proxy, Ad Hoc Committee Chairs can vote if they are a Board member…)
  - Officer duties are in the Bylaws. Standing Committee Chairs in the P&P. The team will discuss putting all in one place
  - Will add policy around our document hierarchy, given addition of R&R and other procedures being written down
- **Substance Changes (Comments here or offline welcome):**
  - Honorary Membership: add criteria, consider the need for this membership:
    - We have 15 now, last one approved 2019
    - Ideas for criteria?
  - Reduce allowable unpaid period from 2 years to 1 before becoming a Past Member.

Nominating Committee Report

Nomination Committee

- Volunteers to assist: Mary Dijoseph and Amy Radford – Thank You!

- Tentative Schedule to meet January 13, 2026, election
  - September – emailed members with election information/request for nominations (9/5/25)
  - September thru November 18th – gather nominations, contact potential candidates
  - October – Send out reminder for nominations
  - October 14th – General Membership and Board meeting – provide status
  - November – Send out reminder for nominations
  - November 18th General Membership meeting – provide slate of nominations
  - Before Dec 13th – send members final slate per By-laws (Article VI)

Website and Newsletter Report

2025 Annual Report — will be prepared in early January 2026

- Captures significant events during the year
- Limited to a single double-sided page for ease of distribution
- Includes facts and figures from 2025:
  a) Number of members (total and net added in 2025)
  b) Current treasury balance and change from previous year
  c) List of events planned for Q1 2026 (if known)
  d) Group photo from July picnic
  e) Officers and board members during 2025
  f) Officer and board member changes for 2026
  g) 2–3 sentence summary of each committee
- Will need input from Kathy, Charlie, Dave, and Ray
- 2024 Annual Report is available at https://larcalumni.org/wp-content/uploads/2025/01/LAA2024AnnualReport.pdf

Old Business – Outstanding Actions

- **Bring to the Board a proposal for the budget**, as discussed at the January 2024 Board meeting (Ray Rhew – March 2024 action)
  - Status: Ray provided overviews of the last 3 years and a notional proposed budget (see Treasurer's Report); Had Budget Development Process meeting with volunteers on April 17th.
  - May: Ray to bring an update in August.
  - August Update: Per Ray, in good shape to make some decisions on the discretionary Budget. Next step is to develop the plan to execute.
  - Oct/Nov Update: Per Ray, overall budget is good; want to refine discretionary budget. Keep action. Will discuss with Lil Richwine.
  - *April Update: Ray provided budget overviews; Ray will provide update on outreach discretionary budget at a future meeting.*

- **Retirement Protocol Question (Rich Antcliff)** – What is the protocol policy that NASA follows for retirements (album, certificates, party)? Should the LAA have one?
  - Nov Update: Contacted NASA Langley for information
  - April Update: Reaching out to Langley Human Capital
  - ***Suggestion: Celebration for current retirees after Jan 9, 2026***

New Business

- **Facebook**
  - Facebook has not been updated since ~2020 timeframe.
  - Duncan McIver is the only administrator on the account.
  - Rich Antcliff has attempted several times to contact Facebook.

  - Moving forward options from Rich:
    1. I started a new page that we can add generic administrators. Then we can try to get the original deleted.
    2. If you want to contact Duncan's son, perhaps he has access to his dads account t and can add additional admins (owners).