Langley Alumni Association (LAA) Board Meeting
Tuesday, September 9, 2025

Larcalumni.org

2025 LAA Officers

President: Kathy Ferrare (757 880-8676)
Vice-President and Programs: Charlie Dunton (757 876-1830)
Secretary: Mary DiJoseph (757 217-5511)
Treasurer: Ray Rhew (757 880-5817)
Communications Officer: Richard Hueschen (757 868-6453)

2025 Committee Chairs and Other Officials

Membership Committee: Dave Hinton
Nominating Committee: Susan McClain
Hall of Honor Committee: Vacant
Website and Newsletter Committee: Rick Ross
IT Committee: Roman Paryz
Langley Representative: Jessica Friz and Mariya Georgieva
Past President: Dan Palumbo
Registered Agent: Geoff Tennille

Board Members-at-Large By Class

2026	2027	2028
George Allison	Rich Antcliff	Mark Ballin
Kathy Ferrare	Mary DiJoseph	Charlie Dunton
George Finelli	Susan McClain	Odilyn Luck
R. Wayne Richie	Craig Ohlhorst	Roman Paryz
	Tony Pototzky	Liliana Richwine
	Ray Rhew	Eric Rissling
	Geoffrey Tennille	

LAA Board Meeting – September 9, 2025
1:00 PM to 2:00 PM

- **Call To Order & President's Report:** Kathy Ferrare
- **Vice President's Report:** Charlie Dunton
- **Secretary's Report:** Mary DiJoseph
- **Treasurer's Report:** Ray Rhew (pass)
- **Communication's Report:** Dick Hueschen (pass)
- **Committee Reports:**
  - **Membership**: Dave Hinton (pass)
  - **Nominating:** Susan McClain
  - **Website & Publication:** Rick Ross (pass)
  - **Information Technology:** Roman Paryz
- **Old/New Business:** Kathy Ferrare
- **Next Meeting:** October 14 @ 1:00 pm
- **Adjourn**

President's Report

Work-in-progress activities

- VP/Programs & Membership committees - Additional support needed
- Strategy/Plan for documenting Officers & Committees
  - Providing details on responsibilities/skills needed (example: computer (excel/Teams/emails); coordination activities etc). Set expectations.
  - *VP/Programs, Secretary, Membership & Member-at-Large completed*

Emeritus Langley Associate (ELA) Website – Marketing for LAA

- Mariya suggested advertising LAA on the ELA website – Thank You!
- *Dave Hinton and I provided Mariya the information.*

By-laws and Policies and Procedures Update

- Dave Hinton to Chair this activity – Thank you Dave!
- He's been collecting/meeting with members who have proposed changes
- Tentative Schedule to meet January 13, 2026 approval
  - September – email to members asking for potential updates to both documents
  - October 14th – Board meeting – provide status
  - November 18th General Membership meeting – provide members with proposed changes
  - After Nov 18th meeting – send members review of potential updates
  - Before Dec 13th – send members final potential updates per By-laws (Article IX)

President's Report

Hall of Honor (HoH) Chair (2022 Chair was Duncan McIver)

- Talked with Jessica about next steps. She is talking with the Ofc of the Director.
- LAA HoH Chair Position – Leads HoH Operations Committee
  - Provides oversight and mgmt. of the process by which honorees are nominated, evaluated, and selected by the HoH Honorees Selections Committee, and recognized at the Hall of Honor ceremony
  - Ensures continuous coordination and collaboration with the NASA Langley and LAA leadership for all matters related to the HoH

Vice President Report – Upcoming Events

October 14th, 2025: Katrina 20th Anniversary Presentation

- Dave Throckmorton & Tim Mitchell (Langley)

November 18th, 2025: Life After Langley

- Three LAA members will speak about recent trips

December 9th, 2025: Holiday Luncheon

January 13th, 2026: LAA Annual Meeting – Elections & By-law approval

February 10th, 2026: Center Director Presentation (Requested)

<u>Interested in volunteering to organize a Langley Tour or Event this Fall?</u>

<u>Looking for 2026 speakers on NASA Langley activities/mssions!</u>

Secretary's Report

- **August 2025 Board Meeting Minutes were approved and posted to Box**
- **Attendance lists posted to Box**
- **Significant Motions, Actions & Discussions:**
  - **Discussion on the need for more support of and participation in the Membership and Program Committees**
- **No motions**

Nominating Committee Report

Nomination Committee

- Volunteers to assist: Mary Dijoseph and Amy Radford – Thank You!
- *Need ~2 more people who are familiar with members to help with generating a slate of nominees*

- Tentative Schedule to meet January 13, 2026, election
  - September – emailed members with election information/request for nominations (9/5/25)
  - September thru November 18th – gather nominations, contact potential candidates
  - October – Send out reminder for nominations
  - October 14th – General Membership and Board meeting – provide status
  - November – Send out reminder for nominations
  - November 18th General Membership meeting – provide slate of nominations
  - Before Dec 13th – send members final slate per By-laws (Article VI)

IT Committee Report

- **Email (Group) Communications**
  - How to efficiently send out bulk (270+) emails to members
    - Membership expected to grow this year
  - How can the membership roster (email addresses) be converted into address books / mailing lists easily
    - Keeping in mind member address anonymity is required (Bcc)
  - What email clients can handle bulk mailing
    - MS Outlook (Not Free)
    - Apple Mail
    - Gmail (Free)
    - Thunderbird (Free)
    - Spark ($70 per year)
      - Supposedly good for high volumes of emails

Old Business – Outstanding Actions

- **Bring to the Board a proposal for the budget**, as discussed at the January 2024 Board meeting (Ray Rhew – March 2024 action)
  - Status: Ray provided overviews of the last 3 years and a notional proposed budget (see Treasurer's Report); Had Budget Development Process meeting with volunteers on April 17th.
  - May: Ray to bring an update in August.
  - August Update: Per Ray, in good shape to make some decisions on the discretionary Budget. Next step is to develop the plan to execute.
  - Oct/Nov Update: Per Ray, overall budget is good; want to refine discretionary budget. Keep action. Will discuss with Lil Richwine.
  - *April Update: Ray provided budget overviews; Ray will provide update on outreach discretionary budget at a future meeting.*

- **Retirement Protocol Question (Rich Antcliff)** – What is the protocol policy that NASA follows for retirements (album, certificates, party)? Should the LAA have one?
  - Nov Update: Contacted NASA Langley for information
  - April Update: Reaching out to Langley Human Capital
  - ***Suggestion: Celebration for current retirees after Jan 9, 2026***