Langley Alumni Association (LAA) Board Meeting
Tuesday, June 10, 2025

Larcalumni.org

2025 LAA Officers

President: Kathy Ferrare (757 880-8676)
Vice-President and Programs: Charlie Dunton (757 876-1830)
Secretary: Mary DiJoseph (757 217-5511)
Treasurer: Ray Rhew (757 880-5817)
Communications Officer: Richard Hueschen (757 868-6453)

2025 Committee Chairs and Other Officials

Membership Committee: Dave Hinton
Nominating Committee: Susan McClain
Hall of Honor Committee: Vacant
Website and Newsletter Committee: Rick Ross
IT Committee: Roman Paryz
Langley Representative: Jessica Friz and Virginia Morgan
Past President: Dan Palumbo
Registered Agent: Geoff Tennille

Board Members-at-Large By Class

2026	2027	2028
George Allison	Rich Antcliff	Mark Ballin
Charles Cockrell	Mary DiJoseph	Charlie Dunton
Kathy Ferrare	Susan McClain	Odilyn Luck
George Finelli	Craig Ohlhorst	Roman Paryz
R. Wayne Richie	Tony Pototzky	Liliana Richwine
	Ray Rhew	Eric Rissling
	Geoffrey Tennille	

LAA Board Meeting – June 10, 2025
1:00 PM to 2:00 PM

- **Call To Order & President's Report:** Kathy Ferrare
- **Vice President's Report:** Charlie Dunton
- **Secretary's Report:** Mary DiJoseph
- **Treasurer's Report:** Ray Rhew
- **Communication's Report:** Dick Hueschen
- **Committee Reports:**
  - **Membership**: Dave Hinton
  - **Website & Publication:** Rick Ross
  - **IT:** Roman Paryz
- **Old/New Business:** Kathy Ferrare
- **Next Meeting:** July 8, 2025 – LAA Picnic
- **Adjourn**

President's Report

- ***Work-in-progress activities:***
  - **Relook at Vice President and Programs responsibilities**

    <u>Looking for a volunteer to organize a Langley Tour or Event this Fall</u>
  - **Strategy/Plan for documenting Officers & Committees**
  - **Supporting Langley**

- ***By-Laws: ARTICLE IV: MANAGEMENT / Section 7 – Membership Dues***
  - Any changes in annual dues for the coming year shall be set by the Board before the fourth quarter of the current year.

Vice President's Report

- **Program Activities**
  - Finalized some picnic actions (menu/Afterburners)
  - Speakers have been lined up through October 2025

Secretary's Report

- **May 2025 Board Meeting Minutes were approved and posted to Box**
- **Attendance lists posted to Box**
- **Significant Motions & Actions:**
  - **Discussion of supporting LaRC employees through the current interesting environment**
  - **Discussion of informing LAA members on useful topics/resources at meetings and on website, possibly providing a template for the presentation**

Membership Badging Item

- NASA LaRC has a new option to issue Activity Badges with validity periods up to 12 months

- Per Michelle Sowden, Protective Services Office:
  - due to changing Agency policy, future submissions for local badges (ie. Construction, LEA, carpool, vendor, alumni, etc…) can now be requested for **up to** 1 year at a time **as required**

- New Business discussion will provide proposed LAA implementation. This should provide workload reduction both for LaRC and LAA staff and fewer member trips to BPO.

- This does not affect the policies around the need for the member to be in good standing or to be actively participating in LAA monthly meetings. The need for physical access is still a NASA requirement.

Website & Publications

- Working on updates to the Officers page

IT Committee Report

- Received notice that our free Microsoft Business Premium plan will end on January 28, 2026 (renewal date)
- Will be replaced with Business Basic (up to 300 licenses)
- Still supports Teams and email addresses
- Details unclear, but expected to have little to no impact
  - Unable to get further information from Microsoft

Old Business – Outstanding Actions

- **Bring to the Board a proposal for the budget**, as discussed at the January 2024 Board meeting (Ray Rhew – March 2024 action)
  - Status: Ray provided overviews of the last 3 years and a notional proposed budget (see Treasurer's Report); Had Budget Development Process meeting with volunteers on April 17th.
  - May: Ray to bring an update in August.
  - August Update: Per Ray, in good shape to make some decisions on the discretionary Budget. Next step is to develop the plan to execute.
  - Oct/Nov Update: Per Ray, overall budget is good; want to refine discretionary budget. Keep action. Will discuss with Lil Richwine.
  - *April Update: Ray provided budget overviews; Ray will provide update on outreach discretionary budget at a future meeting.*

- **Retirement Protocol Question (Rich Antcliff)** – What is the protocol policy that NASA follows for retirements (album, certificates, party)? Should the LAA have one?
  - Nov Update: Contacted NASA Langley for information
  - *April Update: Reaching out to Langley Human Capital*

New Business - Membership

- NASA LaRC has a new option to issue Activity Badges with validity periods up to 12 months.

- **Motion: All new badges, along with issuing badges for members returning to activity after a lapse, are issued for 6 months. As badges are renewed, transition to 12 month duration as long as the member is currently in good standing and has fulfilled the frequency requirement.**

- Notes:
  a) Some new members never become active.
  b) Applies to existing members that are returning to activity after a lapse. This is to allow us to assess participation, hence the need, prior to extending to 12 months.
  c) Retain the current good standing and frequency requirement
     1) It is working (badges are being denied due to inactivity or expired dues, no issues have come up at NASA)
     2) Analysis suggests that only 11% of badge holders are attending exactly the minimum, or 4% of the LAA membership. If half these are attending solely to keep a badge that is 2% of the LAA. Does not seem to be an issue.

New Business

- **Discussion: How do we help people see the value of LAA volunteering and want to help?**
  - My newsletter article; Reorganizing the Vice President responsibilities so more opportunities to volunteer