

Langley Alumni Association (LAA) Board Meeting

Tuesday, January 13, 2026 (Rev1)



Larcalumni.org

2025 LAA Officers

President: Kathy Ferrare (757 880-8676)

Vice-President and Programs: Charlie Dunton (757 876-1830)

Secretary: Mary DiJoseph (757 217-5511)

Treasurer: Ray Rhew (757 880-5817)

Communications Officer: Richard Hueschen (757 868-6453)

2025 Committee Chairs and Other Officials

Membership Committee: Dave Hinton

Nominating Committee: Susan McClain

Hall of Honor Committee: Vacant

Website and Newsletter Committee: Rick Ross

IT Committee: Roman Paryz

Langley Representative: Jessica Friz and Mariya Georgieva

Past President: Dan Palumbo

Registered Agent: Geoff Tennille

Board Members-at-Large By Class

2026 *Thank You!*

George Allison
Kathy Ferrare
R. Wayne Richie

2027

Rich Antcliff
Mary DiJoseph
Susan McClain
Craig Ohlhorst
Tony Pototzky
Ray Rhew
Geoffrey Tennille

2028

Mark Ballin
Charlie Dunton
Odilyn Luck
Roman Paryz
Liliana Richwine
Eric Rissling

2029

Mike Fremaux
Wes Goodman
Jill Marlowe
Neil O'Connor
Amy Radford
Ray Whipple
Dave Young

LAA Board Meeting – Jan 13, 2026

1:00 PM to 2:00 PM

- **Call to Order & President's Report:** Kathy Ferrare
- **Nominating Committee / 2026 Board Elections:** Susan McClain
- **By-law and Policy and Procedures Documents Vote:** Dave Hinton
- **Vice President's Report:** Charlie Dunton
- **Secretary's Report:** Mary DiJoseph
- **Treasurer's Report:** Ray Rhew
- **Communication Report:** Dick Hueschen (pass)
- **Committee Reports:**
 - **Membership:** Dave Hinton
 - **Website and Newsletter:** Rick Ross
 - **Information Technology:** Roman Paryz
- **Old/New Business:** Kathy Ferrare
- **Next Meeting: February 10, 2026 – LAA General Membership & Board Meetings**
- **Adjourn**

President's Report

Work-in-progress activities

- VP/Programs & Membership committees – *Members are volunteering*
 - Plan on working with both committees to hand over processing of activities
- Strategy/Plan for documenting Officers & Committees
 - *Thank you so much for working this activity! It helped during the nomination process.*
 - Finalized documents are on the website under Officers, Chairs, Members-at-Large section.

Nominating Committee – Motion/Vote today

By-laws and Policies and Procedures Update – Motion/Vote today

February 10, 2026, LAA Meetings: May need to adjust meeting based on passage of Commerce, Justice, Science and Related Agencies appropriations. Funding approved through January 30, 2026.

Nominating Committee Report

Nominating Committee

- Susan McClain, Mary Dijoseph and Amy Radford

Schedule

- September 6th - request for volunteers for LAA Officers, Committee Chairs/Members and Members at Large positions sent via email to all LAA members
- October 17th – 2nd request for volunteers for sent via email to all LAA members
- November 18th General Membership meeting – provided slate of nominations
- Dec 16th – members sent final slate per By-laws (Article VI)
- **January 13 – LAA members voted to approve the nominees as class of 2029 LAA Board Members at Large**
 - **Mike Fremaux Wes Goodman Jill Marlowe Neil O'Connor**
 - **Amy Radford Ray Whipple Dave Young**

Nominating Committee Report

Nominees for LAA Executive Officers and Committee Chairs

The following LAA officers have agreed to serve an additional year

- President: Kathy Ferrare
- Treasurer: Ray Rhew
- Communications: Richard Hueschen

The Nominating Committee submits the following names for LAA Officers:

- **Vice President: Susan McClain (Class of 2027 Members-at-Large)**
- **Secretary: Jill Marlowe (Class of 2029 Members-at-Large)**

The following LAA Committee Chairs have agreed to serve an additional year

- Website / Newsletter: Rick Ross
- Nominating: Susan McClain
- IT: Roman Paryz

The Nominating Committee submits the following names for LAA Committee Chairs

- **Membership: Amy Radford (Class of 2029 Members-at-Large)**
- **Hall of Honor: Mary Beth Wusk (Board vote needed)**

By-laws and Policies and Procedures Update

- Team: Dave Hinton, Marilyn Ogburn, Rich Antcliff
- Thanks to numerous members who provided inputs, reviews, comments.
- Drafts provided to general membership on Nov 4 and Dec 11
- Most significant updates:
 - Reduced grace period for yearly dues payment from June 30 to March 30
 - The length of time that a member can go unpaid in dues before becoming a “past member” to be reduced from two years to one year
 - Option to request activity badges for up to 12 months duration
 - “Honorary” membership has been removed
 - Clarified that Ad Hoc committee chair may vote if they are a Board member
 - Changed "researchers and managers" to "employees" when describing who is to be recognized by the Hall of Honor
 - IT policies: access to services or accounts if the primary owner is not available, PII sensitivities, responsibility for key records on Box
 - Added a description of the hierarchy of various LAA documents
 - Streamlined and reduced duplication between the Bylaws and the P&P

Vice President Report – Upcoming Events

January 13, 2026:

- Election of new officers
- By-law and Policies and Procedures Documents Review
- Life After Langley — Amy Radford will give a presentation on her trip to Ireland.

Upcoming Speakers:

- NASA Langley Center Director - State of NASA Langley
- Quest Project Update: X-59 Soars: A New Era in Supersonic Flight Begins (First flight of the X-59 occurred on 10/28/25.)
- Rick Ross (LAA Member): Charlatans, Swindlers, and Bills
- Working on: Artemis Overview (launch window Feb-April 2026)

***Looking for 2026 speakers on NASA Langley activities/missions!
Interested in volunteering to organize a Langley Tour or Event this Fall?
Please talk to Susan McClain***

Vice President Report – Membership Involvement

February 21, 2026: Aerial Drone Competition

- The Aerial Drone Competition is a competition for middle and high school students. Students compete in teamwork, piloting and autonomous flight missions.
 - Time: 8:00am-5:00pm
 - Place: NASA Langley Reid Center (B2102)
 - Responsibilities: Check-In assistance, field reset operators, referees, scorekeepers, inspectors, judges etc.
 - More details to come from the Program Committee
-

Ongoing Request: VA Air and Space Science Center – 8/22/25 Email

- The VASSC proudly serves as the official Visitor Center for NASA's Langley Research Center connecting the public to the pioneering research & discoveries shaping our world while sparking curiosity & a lifelong passion for exploration.
- Request for volunteers to help in several capacities – Docents, Special events, Hands-On activities etc.
- *Kim Ward, Volunteer Coordinator, kward@vasc.org, (757.727.0900, x706)*₈

Secretary's Report

- **November 2025 Board Meeting Minutes were approved and posted to Box**
- **Attendance lists posted to Box**
- **Significant Motions, Actions & Discussions:**
 - Discussion of Director's Social: should we have a table with membership materials? ACTION: Kathy will coordinate with Jessica and Mariya to organize a table
 - Discussion of CFC Chili Cookoff: do we want to have a chili team and table? Do we want a membership outreach table? ACTION: Neil O'Connor and Odilyn Luck volunteered to organize the LAA table for the Chili Cookoff. The LAA will not have a membership table at the Chili Cookout.
 - Discussion on topic of investing LAA funds: Ray Rhew provided information about potentially investing the LAA funds we currently have at Langley Federal Credit Union. A recommendation investigating CD's at the credit union as an alternative to investments was suggested. Bill noted that corporate bond ETFs average 4-5% (higher than the current credit union rates of ~ 3.7%). Ray plans on further investigating these options and will provide additional information when he presents the budget at the January 2026 Annual Meeting.
 - Discussion of donation opportunity: The LAA has been discussing donating for some time. Think it is time to plan an annual budget allocation for donations, with future discussions on what to fund.
- **No motions**

PLEASE SIGN THE ATTENDANCE SHEET BEFORE YOU LEAVE!

LAA Financial Information (2023 – 2026)

<i>Proposed Budgets</i>						
	Actual	Actual		Planned	Actual	Planned
	2023	2024		2025	2025	2026
Beginning Balance	\$16,290.67	\$14,110.09		\$16,459.24	\$16,459.24	\$19,982.08
Ending Balance	\$14,110.09	\$16,459.24		\$16,324.24	\$19,982.08	\$20,857.08
Income	\$959.37	\$2,674.10		\$2,040.00	\$4,068.62	\$2,150.00
Dues	\$864.00	\$2,140.00		\$1,500.00	\$3,810.00	\$1,500.00
Interest	\$95.37	\$44.60		\$40.00	\$19.12	\$400.00
*Donations/Events	\$0.00	\$489.50		\$500.00	\$239.50	\$250.00
Expenses	\$3,139.95	\$324.95		\$2,175.00	\$545.78	\$1,275.00
Non-Discretionary	\$639.95	\$74.95		\$675.00	\$390.39	\$275.00
Web Site	\$49.95	\$49.95		\$50.00	\$49.95	\$50.00
SCC	\$25.00	\$25.00		\$25.00	\$25.00	\$25.00
^Membership/New	\$565.00	\$0.00		\$300.00	\$0.00	\$0.00
SWAG	0	\$0.00		\$300.00	\$315.44	\$0.00
**HoH	0	\$0.00		\$0.00	\$0.00	\$0.00
***IT	0	\$0.00		\$0.00	\$0.00	\$200.00
Discretionary	\$2,500.00	\$250.00		\$1,500.00	\$155.39	\$1,000.00
Education	0	\$0.00		\$1,000.00	\$0.00	\$500.00
Donations	\$2,500.00	\$250.00		\$500.00	\$155.39	\$500.00
*Target for additional donations through one time gifts from members and or sponsor events to raise funds (additional \$ for picnic, holiday luncheon...)						
**Amount for HoH expenses that occur every 5 years						
***Amount for IT backup hardrive in 2026 and new computer in 2028.						
^For 2023 this is the hoilday party and picnic carryover from 2022 when most of the funds were collected but expense occurred in 2023.						

LAA Financial Information (2025 – 2030)

<i>Proposed Budgets</i>								
	Planned	Actual		Planned	Planned	Planned	Planned	Planned
	2025	2025		2026	2027	2028	2029	2030
Beginning Balance	\$16,459.24	\$16,459.24		\$19,982.08	\$20,857.08	\$20,132.08	\$20,207.08	\$20,982.08
Ending Balance	\$16,324.24	\$19,982.08		\$20,857.08	\$20,132.08	\$20,207.08	\$20,982.08	\$22,057.08
Income	\$2,040.00	\$4,068.62		\$2,150.00	\$2,150.00	\$2,150.00	\$2,150.00	\$2,150.00
Dues	\$1,500.00	\$3,810.00		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Interest	\$40.00	\$19.12		\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
*Donations/Events	\$500.00	\$239.50		\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Expenses	\$2,175.00	\$545.78		\$1,275.00	\$2,875.00	\$2,075.00	\$1,375.00	\$1,075.00
Non-Discretionary	\$675.00	\$390.39		\$275.00	\$1,875.00	\$1,075.00	\$375.00	\$75.00
Web Site	\$50.00	\$49.95		\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
SCC	\$25.00	\$25.00		\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
^Membership/New	\$300.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SWAG	\$300.00	\$315.44		\$0.00	\$300.00	\$0.00	\$300.00	\$0.00
**HoH	\$0.00	\$0.00		\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00
***IT	\$0.00	\$0.00		\$200.00	\$0.00	\$1,000.00	\$0.00	\$0.00
Discretionary	\$1,500.00	\$155.39		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Education	\$1,000.00	\$0.00		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Donations	\$500.00	\$155.39		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
*Target for additional donations through one time gifts from members and or sponsor events to raise funds (additional \$ for picnic, holiday luncheon...)								
**Amount for HoH expenses that occur every 5 years								
***Amount for IT backup hardrive in 2026 and new computer in 2028.								
^For 2023 this is the hoilday party and picnic carryover from 2022 when most of the funds were collected but expense occurred in 2023.								

Investment Approaches for Discussion

- Current Accounts and returns

• Organization Share	\$25.00 (0%)
• Money Market Savings	\$16,858.22 (0.05%)
• Smart Checking	\$3,098.86 (0%)
• Total	\$19,982.08

- Proposal

- Develop minimum cash assets to keep in Checking/Money Market Account
- Invest remaining funds (Proposal from Bill Tomek – he has experience with this approach in the AIAA Futures in Aerospace)
- **Note: The NASA JSC Alumni chapter has been successful investing**
- Proposed Investment: Vanguard, with a non-profit organization declaration, as the company has typically the lowest expense ratios in the industry
 - 60% (VTI - Vanguard's total market index ETF which holds about 3600 equities)
 - 30% (VCIT – Vanguard corporate bond index fund that will offer ballast for any future market reduced returns
 - 10% (APPL)
- Additional Option – High-Yield Savings Account (3.7%; one withdraw/mo.)

Investment Approaches for Discussion

- ~\$20K Balance
- Expenses 2026, 2027 combined - ~\$150 above income
- Provides opportunity
 - Invest \$10K in long term (6-10%)
 - Move \$5K to High Yield Savings (3.7%)
 - Leave ~\$5K available for expenses
 - Set donation limits based on estimated returns for the year1

Proposed Donation Opportunity

- **Hampton Education Foundation (HEF)**

- a) A special partner for Hampton City Public Schools

- b) Annual support funds two main areas:

- 1) **Teacher Grant Program** to encourage and support teachers who are developing new programs that make learning more effective;

- Three options:**

- **\$2,500 Group Innovation Grant:** Funding for a grant by two or more teachers and/or staff members at one school, who collaborate on an innovation and creative project grant, up to \$2,500.

- **\$1,000 Individual Innovation Grant:** Funding up to \$1,000 to fund an innovative and creative project.

- **\$500 Mini-Grant:** Funding up to \$500 to help provide materials, supplies, and/or resources to enhance the classroom learning experience.

- 2) **Student Scholarships** for graduating seniors from a Hampton City School. \$1,000 each

- to pursue further study or training at an accredited two-year or four-year institution or trade school.

- to pursue further study or training at an accredited two year or four-year institution.

- to pursue further study or training at an accredited two year or four-year institution.

- **We could – if interested**

- a) **Donate to a general fund, a specific grant, or scholarship...**

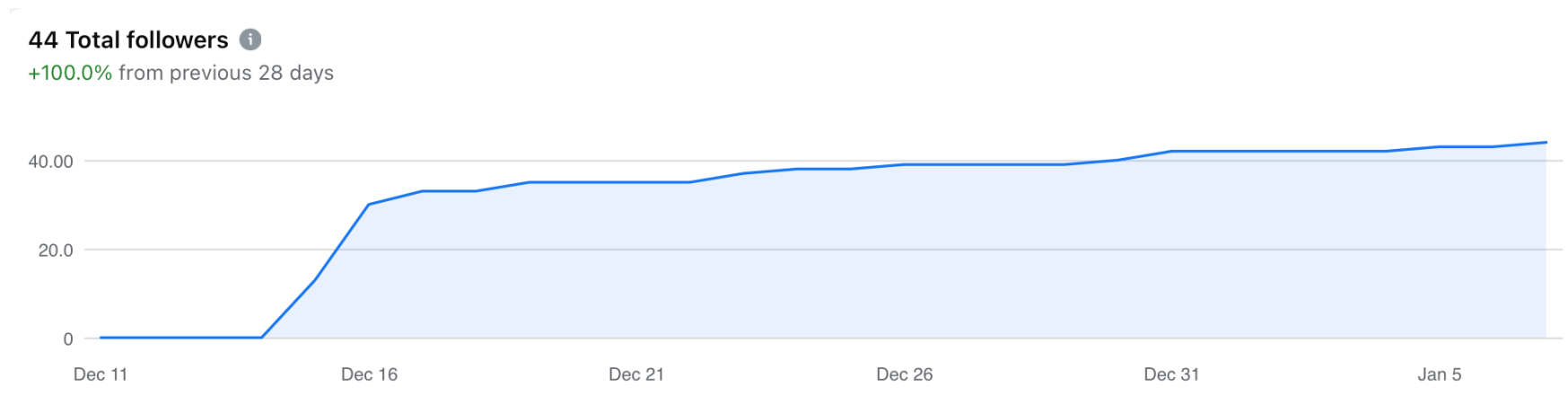
Website and Newsletter Report

2025 Annual Report — will be prepared in early January 2026

- Captures significant events during the year
- Limited to a single double-sided page for ease of distribution
- Includes facts and figures from 2025:
 - a) Number of members (total and net added in 2025)
 - b) Current treasury balance and change from previous year
 - c) List of events planned for Q1 2026 (if known)
 - d) Group photo from July picnic
 - e) Officers and board members during 2025
 - f) Officer and board member changes for 2026
 - g) 2–3 sentence summary of each committee
- Will need input from Kathy, Charlie, Dave, and Ray
- 2024 Annual Report is available at <https://larc alumni.org/wp-content/uploads/2025/01/LAA2024AnnualReport.pdf>

Website and Newsletter Report

Facebook page audience is increasing — 44 followers



IT Committee Report – Roman Paryz

- Our free Microsoft Business Premium Grant ends on January 28, 2026 (renewal date)
- Being replaced with Business Basic
 - Includes up to 300 licenses
 - Includes Teams, email addresses, and web-based MS Office Apps
- Cost for Business Basic is \$0
- Switch will be made after this meeting and prior to the January 28 deadline
- Any effects should be invisible to Board users (fingers crossed)

Old Business – Outstanding Actions

- **Bring to the Board a proposal for the budget**, as discussed at the January 2024 Board meeting (Ray Rhew – March 2024 action)
 - Status: Ray provided overviews of the last 3 years and a notional proposed budget (see Treasurer's Report); Had Budget Development Process meeting with volunteers on April 17th.
 - May: Ray to bring an update in August.
 - August Update: Per Ray, in good shape to make some decisions on the discretionary Budget. Next step is to develop the plan to execute.
 - Oct/Nov Update: Per Ray, overall budget is good; want to refine discretionary budget. Keep action. Will discuss with Lil Richwine.
 - April Update: Ray provided budget overviews; Ray will provide update on outreach discretionary budget at a future meeting.
- **Retirement Protocol Question (Rich Antcliff)** – What is the protocol policy that NASA follows for retirements (album, certificates, party)? Should the LAA have one?
 - Nov Update: Contacted NASA Langley for information
 - April Update: Reaching out to Langley Human Capital
 - **Suggestion: Celebration for current retirees after Jan 9, 2026**

New Business

Back-Up: By-law Information

By-laws Document dated January 2025:

- **ARTICLE VII: COMMITTEES OF THE BOARD**

- The Board shall appoint standing committees as defined in the Policies and Procedures document.

- **ARTICLE V: OFFICERS / Section 3 – Duties of the Officers**

- a) The President shall preside at General Membership, Executive Committee and Board meetings, propose and bring to the floor initiatives from the Board that fulfill the purpose of LAA, and implement resolutions by the Board. **The President shall annually appoint Chairs for the Standing Committees of the Board in the first quarter of the calendar year. Committee Chairs may be selected from either the Board or general membership. If a Committee Chair is selected from the general membership, the Board shall vote to approve.** Standing Committee Chairs have full voting rights on the Board. The President shall produce a Summary of Board and/or Executive Committee actions to present or deliver to the General Membership.

Back-Up: P&P Information

Policies and Procedures Document dated April 2025:

- **Policy I: Committees**
- The Board shall have the following Standing Committees: Membership Committee; Nominating Committee; LaRC NACA/NASA Hall of Honor Committee; Website and Newsletter Committee, Programs Committee and IT Committee. The President appoints the Standing Committee's Chairs and may also appoint Ad Hoc committees as deemed necessary.
- **Procedure #7: Ad Hoc Committees**
- Ad Hoc committees are authorized for a period of up to one (1) year at a time. Any LAA member can propose an Ad Hoc committee to the President. The Chairs of Ad Hoc committees are not eligible to vote on Board matters.