## **LAA Badge Policy**

## For NASA Langley Research Center issued Activity Badges Under LAA Affiliation

Center Activity Badges may be issued to retired NASA civil service, contractor, and Army civil service employees who are members in good standing of the LAA and who require regular physical access to NASA Langley Research Center for the purpose of participating in LAA functions.

To request a new Activity Badge or to renew an Activity Badge the applicant or member agrees:

- 1. To regularly participate in LAA activities on-Center to include at least 1 LAA monthly meeting in each 6-month period.
- 2. To remain in good standing (dues paid)
- 3. That badges will not be renewed if a member has not paid dues as required or does not participate in LAA activities on-site on an ongoing basis, as documented by the member's name on the monthly meeting sign in sheets.

The applicant or member acknowledges that acceptable uses of the Activity Badge include physical Center access for participation in monthly meetings of the LAA and to support other LAA activities and Center functions open to the LAA. These may include education, outreach events, group tours, mentoring, Director's Holiday Social, social activities in the café/NACA room/Afterburner, Colloquia Series Lectures, and similar activities. The first floor of the IESB (B2102), the Fitness Center, and garden plots are generally open areas for access with the Activity Badge.

The Activity Badge may also be used for access to other buildings and other functions (for example a colleague retirement party in offices) provided that:

- An invitation is extended by a NASA employee, and they understand that you must be ESCORTED within the facility as would be the case for access using a Visitor Badge. In other words, the NASA employee is responsible for you as if they had called in a Visitor Badge.
- 2. That you recognize that your presence represents the LAA and any security issue that may be created will reflect on the LAA and potentially have repercussions for the LAA. (See Note below)

Note: If you are affiliated with other Langley Exchange Activities (e.g.; Fitness Center, Garden Club ), then your presence on the Center for those functions represents those organizations.