

February 13, 2024 Langley Alumni Association Board Meeting Minutes

Call to order and Meeting Overview: Olaf Storaasli called the meeting to order at 1: 10

Attendance: 11 members attended in person and 8 members on line

Summary of Meeting

President's Report: the President thanked the Officers for their efforts and solicited ideas for increased member interaction (topic for new business)

Vice President and Program Chair's Report: the Vice President provided a summary of coming events and proposed discussion on ideas for the July 9, 2024 LAA Picnic.

April 9, 2024: Dave Richwine will present on the QueSST mission

June 11, 2024: Flight Dynamics Research Facility Tour

- Tour of the new FDRF facility (Mike Fremaux)
- Discussion: Adjusting the Board meeting time for this day

Program activities: National Airspace System. Preliminary discussions held with NASA LaRC senior management on potential opportunities

Secretary's Report

- January 2024 Board Meeting Minutes were approved and posted to BOX
- Attendance List posted to BOX
- Bylaws changes approved unanimously
- Filled vacant seat in class of 2025 with Lil Richwine
- Unanimously approved the 2024 Officers
- President appointed Committee Chairs for Membership, Hall of Honor, Website and Newsletter, and IT

Meeting Minutes Discussion: we are approving meeting minutes by email. Mary sends an initial draft with a response date for comments, incorporates comments, and sends a final version. The final version requires an email response (VOTE REQUESTED) from all (at at quorum) for approval.

Action: Charlie Cockrell will review the bylaws for editing and simplifying

Treasurer's Report

- January Summary

- Organization Share \$25.00
- Money Market Savings \$12,402.05
- Smart Checking \$2,370.59
- Total \$14,797.64
- Monthly Increase of: \$687.55
 - 5 life membership dues
 - 18 yearly membership dues
 - Interest

Ray Rhew provided discussion points for Budget development. Items for discussion included ideas to use current funds, minimum funding to keep available, yearly funding goals to meet objectives, and developing dues or income requirements/projections to support yearly objectives

ACTION: Kathy will ping Ray to bring the Board a proposal for the budget, as discussed at the January Board meeting.

Yvonne Dellapenta has agreed to perform an audit on the Association's books.

Communications Officer's Report

Membership Committee Report

Dave Hinton provided a summary:

- Roster transferred from Treasurer to Membership Chair on January 1.
- Current membership Grandfathered with new criteria (215 of 220). The five outstanding do not require further investigation (no badge requested).
- Developing B&P guide for new and renewed badges
- Using Box to keep: Roster, Application Processing, Badge Requests Log
- Continuing to streamline work flow and records format.
- Recruiting attention to begin Hall of Honor Committee Report

Dave asked Board members for a show of hands to concur with the badge policy. All present raised their hands.

Olaf proposed that Rick take the recording of Dave's talk at the General meeting and post it on the Web site for all members. Dave & Rick will discuss off-line.

LAA Website Committee Report

Olaf Storaasli provided a summary:

- Flawless: >weekly updates & backups <\$50/yr
- More: file space, polls, comment & secure areas
- Polls tested - opportunity for member feedback: only 35?
- Secure - strong LAA control & monitoring
- [Performance A-rated](#) NASA C, LaRC D

LAA ad hoc IT Committee Report

Rick Ross provided a summary of revised IT approach to meetings

- Met with incoming officers to revise IT approach for meetings
- Successful dry run with new officers
- Wireless access for two laptops
- Monitor chat, open mics, and hand-raising in NACA room
- Plan to implement changes in March

Dan mentioned a suggestion into looking into sharing our videos or making them accessible to the CNU Lifelong Learning Center. Recommendation that Dan talk to Bob Berrier, and return to the board for further discussion/approval.

New Business

Proposal: Charlie Cockrell proposed that we follow Robert's Rules of order for motions (Ref: last month's motion to give \$1000 to the Hampton History Museum for the Chris Craft exhibit). Noted that we didn't vote on last month's motion

Discussion: Does the exhibit cover Chris's work at LaRC? We think not. Do not think the LAA should fund the exhibit if it doesn't include work at LaRC.

Action to talk to Rob Wyman and determine whether the exhibit features work at LaRC (assigned to Melanie Robinson)

Motion: postpone decision on donating \$100 to Hampton History Museum to next meeting. Motion seconded by Charlie.

Vote: unanimously approve postponing discussion to next Board meeting

Olaf discussed a plan to strengthen LAA member interaction

Proposal: Cancel the Board meeting the week we take the FDRF tour (tentatively June 11, 2024) (Charlie) Seconded (Wes Goodman)

Discussion: adjusting the board meeting to accommodate the June 11 FDRF tour duration. Think we will either cancel the board meeting or delay the start to 1:30. The board does not have to meet every month! If something comes up, we could meet before the General Meeting

Vote: Unanimously approved

Picnic: Currently planning to have it at LaRC, making reservations, as a precaution/contingency while we discuss and plan options. Dan noted that he would not do it here again after last year's experience, unless there is a new caterer.

Motion: allow Dick to only send *routine* correspondence to active, dues paying members (Charlie). Seconded by Craig

Discussion: what constitutes "routine" and discretion to send certain emails to the full list. Routine = e.g. meeting announcements

VO

**Adjournment of the Board Meeting: Charlie proposed, Wes seconded.
Meeting Adjourned at 2:24 pm**

Next Board Meeting? March 12?

Minutes of a vote shall include a concise statement of the proposition before the Board or Executive Committee, a summary of discussions to include pros and cons, those participating in the vote, including proxies, the members who called for a vote and seconded