

01-09-2024 LAA Board Meeting Minutes

Call to order Dan Palumbo called the meeting to order.

Attendance: 13 members were present in person and 5 members were present on line for a total attendance of 18 members.

Action: Bylaws changes accepted by board & membership.

Discussion and vote to approve bylaws. Charles Cockrell commented that the new board should approve the bylaws. Policy and procedures should be separate so that we can update procedure without altering the bylaws. **New bylaws we're approved unanimously.**

Action: Filling empty board seat in class of 2025.

Discussion; Lillian Richwine nominated to fill seat vacated by Ed Prior.

Approved by board vote.

Action: Nomination and vote for new Officers: Dave Hinton. **The following slate of officers was approved unanimously:**

President: Olaf Storaasli

Vice President: Kathy Ferrare

Treasurer: Ray Rhew

Secretary: Mary DiJoseph

Communications Officer: Dick Hueschen

Action: Committee chairs were duly appointed by the President

Committee Chairs

- Membership: Dave Hinton
- Nominating: open
- Hall of Honor: Duncan McIver
- Website and Newsletter: Olaf Storaasli and Rick Ross
- IT: Rick Ross

Vice President's Report: Kathy Ferrare – upcoming programs

- Feb Speaker is Walt Engelund
- April: Flight Dynamics Research Facility (new wind tunnel) tour with Mike Fremeaux
- May (TBD): Loretta Kelemen to discuss the ViTAL program and its role in the new Center infrastructure and buildings
- TBD: Jay Brandon to discuss the QueSST mission
- TBD: future highlights from LAA members. Kathy requested help from the members identifying future presenters. Reminder from Rick to ensure that presenters provide slides that are suitable for posting on the Website (no proprietary or internal use only content)

Secretary's Report: Mary DiJoseph– Approval of meetings minutes. Did not have minutes from last meeting for approval. Will distribute this month's minutes to the board before the February meeting.

Treasurer's Report: Ray Rhew

- Need to remove Rick from the Credit Union account. Jeff will stay on the account.
- Proposal to develop an annual budget to promote more strategic use of our funds to support LAA's goals was discussed. There was positive consensus from the board for Ray to pursue developing this budget.

Communications Report: Richard Hueschen

- Will send the 15 obituaries announced today for the Web Site
- Sending emails to members delinquent on their dues
- Need an updated roster of active members. Should we continue contacting inactive members?

Committee Reports and Proposed Plans for 2023:

Membership Committee: Dave Hinton –

- Discussion and approval of new badge process. Propose that the membership roster transition to the membership chair from the Treasurer. Dave will maintain it on Box
- update the membership form to include a badge request line
- Require members to access the Center regularly for LAA activities to maintain a badge (more than once every 6 months)
- Need to clarify which buildings and locations can be accessed with the badge. Note that badges won't work on the buildings with PIV card readers
- Dave requested approval to post the policy on the LAA Website. The board resolved that Dave will distribute the policy to the board for review. The board will approve the document by an online vote.

LAA Website – Olaf Storaasli

- Plan to update Website to have the agenda and future speakers
- Add dues, badge & membership procedure
- Update general and board links (discussion over whether to make the board link public)
-

IT Committee – Rick Ross

- Newsletter: accepting articles for next issues. Deadline Feb 10. Encouraging short articles.
- Box: have several users. Using for records management. Encouraging its use. Board members can request an account from Rick: Rick.ross@verizon.net

- Hybrid meetings: researching options for better virtual access from within the NACA room. Also researching access to a NASA computer for the LAA.

Next LAA Board Meeting: Tuesday, Feb 13th, 2024, at 1 p.m. NACA Room (hybrid)

Adjourn meeting: Meeting was adjourned shortly after 2:45

**Respectfully submitted,
Mary DiJoseph**