

# Langley Research Center Alumni Association

## Minutes of the Annual Meeting

### Tuesday, January 11, 2022

**Call to Order and Meeting Overview:** President Damodar Ambur called the January 11, 2022, Zoom Annual Meeting of the Langley Research Center (LaRC) Alumni Association, Inc. (LAA) to order at 12:04 PM.

**Attendance:** At least 30 alumni attended some portion of the meeting.

**President's Report:** The President, Damodar Ambur, announced that he will present the state of the LAA, followed by an overview of recent accomplishments. Damodar reported that LAA made some proposed revisions to the By-Laws, which have been posted on the website. We will have elections for the Members-at-Large Class of 2025, which will replace the outgoing Class of 2022.

Overall, the state of LAA is great. LAA is well organized and has a healthy budget going into 2022. For the current officers, Damodar Ambur, Dan Palumbo, and Dick Hueschen became officers about two years ago; Geoff Tennille and Rick Ross became officers last year. Within the past two years, the new Board established the By-Laws and Membership committees, in addition to the existing Nominations, Hall of Honor (HoH), and Langley Retiree Knowledge Capture (LRKC) committees. The leadership team and committee members have had many accomplishments over the last two years:

- **Meetings** – Since April 2020, all meetings have been via Zoom due to COVID. This approach worked well, although attendance has dropped from around 40-45 to 30-35 members. We had presentations from outside speakers as well as from LAA members. We also had two face-to-face gatherings: a tour and luncheon at Mariners' Museum with about 40 attendees, and the annual holiday luncheon at the Old Port Cover clubhouse with 48 attendees. Thanks to Dan Palumbo and the Programs committee for these events. Virtual meetings are now being recorded so that members who are unable to attend can still view the recorded meetings. Rick Ross is working with Langley and is planning for hybrid meetings whenever we can resume in-person meetings at the Center. Hybrid meetings will combine live streaming, video recording, and face-to-face meetings.
- **Publicity** – We started promoting the LAA brand by designing a logo, selling mugs, and developing a brochure. Retiring members will receive a package with information on LAA, and the Langley website has a link to the LAA website. Thanks to Melanie Robinson for her assistance with these efforts.
- **Membership** – LAA established membership categories in 2020: non-paid, paid, lifetime, and honorary memberships; the latter is for former Center Directors and for those who provided outstanding and sustained contributions to LAA. We increased membership dues to \$10 for annual memberships and \$100 for life memberships. Despite the increase, this remains a good deal as other centers charge \$30 for annual and \$500 for lifetime memberships. Any members interested in converting to a lifetime membership should contact Geoff Tennille. LAA had only 82 paid members at the start of 2021 (out of nearly 400 total members); LAA currently has 110 paid annual members plus over 60 lifetime members and 20 honorary members. Thanks to Mike Marcolini and others who helped to increase our membership.

- **Finances** – At the end of 2019, LAA had a combined account balance of around \$8,100 (before paying the 2020 charges of approximately \$750); we currently have over \$14,000 in our accounts. Much of the increase is due to life memberships. LAA also cut operations cost by finding an alternate vendor for our website. As a result of LAA's improved finances, we were able to subsidize the Mariners' Museum tour and the rental and cleaning costs at the clubhouse for the holiday luncheon. Damodar expressed appreciation to the treasurers: Charlie Cockrell for 2020 and Geoff Tennille for 2021.
- **Hall of Honor** – The nomination process for the Class of 2022 began by establishing an Operations Committee, and the LAA selected Duncan McIver as the Hall of Honor (HoH) chair. We established a Selection Committee to determine which candidates will be inducted during the ceremony in July 2022. The nomination process was started in September 2021, and January 14, 2022, is the cutoff date for nominations. There are a total of 20 members between the two committees, 11 of which are LAA members and five are from Langley. Dan Palumbo helped to streamline the nomination process using an online form.
- **Langley Retiree Knowledge Capture** – The team, led by Marilyn Ogburn, has done a great job in identifying and supporting Langley's needs by engaging LAA members to provide mentoring, sharing knowledge on specific topics, reviewing documents, and volunteering at Langley public events.
- **STEM education** – LAA does not yet have a committee for STEM education, but STEM education is one of the LAA core missions, so we will be putting more emphasis in this area in 2022. As a retiree committee chair on the AIAA Hampton Roads Section and supporter of STEM education, Linda Bangert has been leading this activity for LAA and is looking for opportunities for STEM education and outreach. Thanks to all members who have helped to support these activities. This is an area of opportunity for LAA because of the extent of knowledge of our members.
- **Communications** – Dick Hueschen is our Communications officer and has done a great job in keeping us informed. Olaf Storaasli and Rick Ross joined the team last year. Rick has been putting out a quarterly newsletter. Olaf identified a new web hosting service which resulted in a significant cost savings, and he has been proactively keeping the website up to date.
- **Bylaws Committee** – Linda Bangert and Pete Jacobs have done a great job with updating our By-Laws over the past two years to make them consistent with how LAA operates and to give LAA greater flexibility.
- **Member recruitment** – During 2021, LAA developed an introductory video for potential members, which is available on the LAA website.

Damodar expressed thanks for the opportunity to serve the LAA.

**Review of proposed By-Laws:** The By-Laws Committee Chair, Linda Bangert, was on travel and unable to present the proposed changes to the By-Laws for January 2022. Damodar Ambur presented the changes on Linda's behalf. Damodar presented the marked-up By-Laws to get feedback from the general membership before voting on the changes at the Board meeting. [The marked-up proposed By-Laws are shown as an attachment to these meeting minutes.]

Key changes are:

- Redefined the Executive Committee as the Immediate Past President plus the five officers. The Executive Committee meets only when quick decisions are necessary between regularly scheduled Board meetings.
- Revised the minimum and maximum numbers of Members-at-Large from 15-21 to 12-18. The reasons for the change are that LAA has had difficulty in getting a sufficient number of

candidates, plus there are now more committees and greater engagement from the members.

- Clarified the definition of a quorum to include attendance at either in-person or virtual meetings.
- Clarified the process for filling Board member vacancies.
- Clarified that dues will remain the same if there are no proposed changes.
- Clarified that proxies count as member votes.
- Added that the Secretary is responsible for ensuring a quorum is present before a vote.
- Clarified that the Treasurer is responsible for completing the annual audit by the first quarter of the following calendar year.
- Changed the responsibility of maintaining the membership list from the Communications Officer to the Treasurer.
- Added the responsibility for the Communications Officer to document requests for information.
- Clarified that a quorum for voting on the Members-at-Large will be based on members attending, either in person or virtually, at the Annual Meeting.
- Clarified that Members-at-Large have full voting rights.
- Renamed the Website Committee to the Website and Newsletter Committee.
- Specified that committee chairs may be selected from the Board or from the general membership.
- Clarified that Ad Hoc committees are authorized for one year at a time.
- Expanded the process for revising the By-Laws to allow for revising them at either the Annual Meeting or at a special meeting during the year.

Damodar asked for input from the members, but no comments or questions were received.

**Secretary's Report:** The Secretary, Rick Ross, noted that there were no meetings held in December. Rick requested articles for the next quarterly newsletter be submitted via email to [rick.ross@verizon.net](mailto:rick.ross@verizon.net) by February 10<sup>th</sup>.

Geoff Tennille noted that since we did not have a December meeting, the November meeting minutes have not been approved. Mike Marcolini made a motion to approve the November meeting minutes as submitted. Olaf Storaasli seconded the motion, which was unanimously approved.

**Communications Officer's Report:** The Communications Officer, Dick Hueschen, reported the passing of eight alumni: John Lincoln Shipley, Jerry Michael Allen, Patricia Ann Chesser Sheehan, Salvatore Julius Bavuso, James Arthur Keaton, Joseph Ross Phillips, William "Bill" Parady, and Bertram Donald Aaron. The names will be reported on the website. Dick asked for a moment of silence to honor our alumni who had passed. Dick had five new members to report for this month: Thom Pinelli, Laura Brewer, Dr. Jalaiah Unnam, Wes Goodman, and Ray Rhew. In addition, David Throckmorton returns to LAA as a lifetime member.

**Vice President and Programs Committee Chair:** Dan Palumbo reported that Vicki Crisp, who has been nominated for the Vice President and Programs Committee Chair, has been working on an updated list of upcoming programs. Vicki stated that Joel Levine requested that his presentation on moon dust be delayed until we can resume in-person meetings. Doug Morris saw Bobby Braun speak at North Carolina State University in November and asked if he could give the same presentation to the LAA. After adjusting the schedule to accommodate these changes, we now have programs scheduled from February through June 2022. Vicki and the

Programs Committee will be working on scheduling the remaining four open months (August, September, October, and November). The tentative schedule, as of today, is:

- February 8 – Martha Gross, “Tunnel Boring Machine”
- March 8 – Dan Palumbo, “Early Fault Tolerant Flight Control Computers”
- April 12 – Bobby Braun, “The Coming Decade of Planetary Science”
- May 10 – Ricky Butler, “Formal Methods”
- June 14 – Joel Levine, “Dust on the Moon and Mars and Its Impact on Human Exploration”
- July 12 – Picnic
- August-November – Open
- December 13 – Holiday luncheon

Possible ideas for future programs might include a group discussion from former Langley employees who have been recruited for NASA Headquarters positions, and early career employees and their experiences with being brought into the Agency during COVID-19. Mike Marcolini suggested approaching Ken Wright about giving a presentation on his experiences with his detail at the White House.

**Treasurer’s Report:** The Treasurer, Geoff Tennille, stated that he has two Treasurer’s reports, since we did not have a meeting in December.

Income for November consisted of the fees for the holiday luncheon (36 meals at \$35 per meal), one lifetime membership (\$100), two annual memberships (\$10 each), and dividends of \$0.82, for a total income of \$1,380.82. There were no expenses in November.

As of November 30, 2021, the LAA had the following balances in the Langley Federal Credit Union (LFCU) accounts:

<b>Account</b>	<b>Beginning Balance</b>	<b>Ending Balance</b>
LAA Organizational Shares	\$5.00	\$40.00
Money Market Savings	\$9,936.97	\$9,937.79
Smart Checking	\$3,653.95	\$4,998.95
<b>TOTAL</b>	<b>\$13,595.92</b>	<b>\$14,976.74</b>

Income for December consisted of the remaining fees from the holiday luncheon (11 meals at \$35 per meal), five lifetime memberships (\$100 each), four annual memberships (\$10 each), sale of one mug (\$10), the remaining fee for the Mariners’ Museum luncheon (\$12), and dividends of \$0.87, for a total income of \$947.87. Expenses during December were a \$10 refund to Tony Pototzky for overpayment of dues, and \$1,645 for catering of the holiday luncheon, for a total of \$1,655 in expenditures. In addition, funds were moved from the organizational shares to the checking account, and from the checking account to the money market account.

As of December 31, 2021, the LAA had the following balances in the Langley Federal Credit Union (LFCU) accounts:

Account	Beginning Balance	Ending Balance
LAA Organizational Shares	\$40.00	\$5.00
Money Market Savings	\$9,937.79	\$10,218.66
Smart Checking	\$4,998.95	\$4,045.95
TOTAL	\$14,976.74	\$14,269.61

In addition, we paid the fee for the Vectec email accounts, which will appear in the January report. We also still have an outstanding payment for clubhouse rental and cleaning fees.

LAA applied for a 501(c)(3) tax-exempt status in April, and in July we received a check back from the IRS without any explanation. In October, we received a letter from the IRS saying our application was rejected because our employer identification number (EIN) was invalid. This was surprising, since we have been using this EIN since 1987. We applied for a new EIN but did not receive a response from the IRS. Geoff called the IRS and they said we should reapply because the application was probably lost. Geoff resubmitted the application, and we received the new EIN at the end of October. Three days later, we received a second EIN. We are still trying to resolve this with the IRS to determine which EIN we should use so we can reapply for our 501(c)(3) status. Marilyn Ogburn asked if there will be a request for dues payments, and Geoff responded that the request will be coming out soon since they are due in January.

**Nominations and Elections:** Geoff Tennille recently replaced Dan Palumbo as the chair of the Nominations Committee. Geoff stated that we currently have six nominations for the Members-at-Large Class of 2025: Stan Cole, Melvin Ferebee, Wes Goodman, Dave Hinton, Ed Prior, and Domenic Maglieri. Geoff asked if there were any new nominations, but no new nominations were received. Mike Marcolini moved that the nominations be closed and that the six candidates be elected to the Class of 2025. Dave Reubush seconded the motion, and the six candidates were unanimously elected. Damodar Ambur welcomed the six new Members-at-Large to the Board.

**Recognition of Members:** Damodar Ambur identified Ira Abbott as a new LAA Honorary Life Member. He will be receiving a certificate from the LAA. Ira served as the LAA President for two years and as the Vice President for two years. He helped organize picnics and holiday luncheons, and participates in most of the meetings.

Damodar thanked the outgoing board Members-at-Large Class of 2022 for their service to the LAA. These members are Linda Bangert, Peter Jacobs, Ray Whipple, Bill Tennis, Charlie Cockrell, Tony Pototzky, and Sharon Stack. Each of these members has made significant contributions to LAA.

**Next General Meeting:** The next LAA general membership meeting will be a Zoom meeting, to be held at 11:30 AM on February 8, 2022. Call-in information will be sent to members in advance of the meeting.

Dick Hueschen stated he received an email from Gary Price regarding significant Langley contributions to the James Webb Space Telescope (JWST). Langley developed a Colorless Polyimide 2 (LaRC-CP2) coating that serves as sunshield to reflect sunlight without absorbing any heat. Darrel Tenney and Charlie Blankenship wanted to make the Langley senior leadership aware of this contribution, and Gary asked if LAA could help with this effort.

Damodar Ambur added that the origami concept, another Langley structures and materials contribution, was used for the deployment and unfolding of the JWST. The LaRC-CP2 material was developed by Anne St. Clair at Langley. Both technologies were developed decades ago at

Langley and were significant contributions to the JWST. Damodar stated there was a recent article on these contributions and that he would send the article to Dick Hueschen, Melanie Robinson, Darrel Tenney, and the Langley senior leadership team. Olaf Storaasli said he has some additional information from Charlie Blankenship and that he would forward that information. Rick Ross said he would include an article in the March newsletter about these Langley-developed technologies.

**Adjournment of the Annual Meeting:** Damodar Ambur adjourned the meeting at 12:56 PM.

Respectfully submitted,

Rick Ross, Secretary

**LANGLEY RESEARCH CENTER  
ALUMNI ASSOCIATION, INC.  
BY-LAWS**

**DRAFT January 20212022**

**ARTICLE I: NAME**

The name of this organization shall be the Langley Research Center Alumni Association, Inc., hereafter noted as the LAA. The LAA is registered in Virginia as a non-stock corporation under the laws of the Commonwealth of Virginia.

**ARTICLE II: PURPOSE**

The purpose of this organization is to:

- a) maintain relationships among former civil service and contractor associate employees, hereafter called Alumni, of the Langley Research Center (LaRC) of the National Aeronautics and Space Administration (NASA) and its predecessor, the Langley Memorial Aeronautical Laboratory (LMAL) of the National Advisory Committee for Aeronautics (NACA);
- b) assist the LaRC to maintain contact with Alumni to the mutual benefit of the LaRC and the Alumni;
- c) facilitate Alumni interactions with students from elementary school through college to promote Science, Technology, Engineering and Mathematics (STEM) education opportunities;
- d) recognize contributions to the field of aerospace science;
- e) facilitate Alumni interactions with current LaRC researchers to capture Alumni experience and knowledge for use in current NASA research.

## **ARTICLE III: MEMBERSHIP OF THE LAA**

Membership in the LAA shall be open to:

- a) All former NACA LMAL, NASA LaRC, or U. S. Army civil service, and contractor employees who have either retired or left employment at LaRC in good standing;
- b) Current NASA or U. S. Army civil service and contractor employees of the Langley Research Center who are eligible to retire.
- c) The surviving spouse of an individual who qualified for membership.

Members shall pay annual dues, as established by the Board, to the Treasurer during the first quarter of each calendar year. For new members, dues are waived for the remainder of the calendar year. The Board may establish membership categories, such as lifetime membership, to facilitate and enhance LAA purpose.

## **ARTICLE IV: MANAGEMENT**

### **Section 1 – Board of Directors**

The control and management of the LAA shall be vested in the Board of Directors, hereinafter noted as the Board. The Board shall manage the affairs of the organization according to the objectives of the organization and in compliance with local, state, and federal laws as applicable to the mission and funding of the organization. The LAA Officers shall be: President, Vice President, Secretary, Treasurer, and Communications Officer.

### **Section 2 – Executive Committee**

- a) The Executive Committee shall consist of the immediate past President, and the LAA Officers (as defined in Article IV, Section 1), ~~and the Chairs of the Membership, Nominating, LaRC NACA/NASA Hall of Honor, Website, and Programs Committees.~~ These members of the Executive Committee shall have full voting rights on the Board. Additionally, an Ex Officio Member of the Executive Committee will be assigned by Langley Research Center management.

- b) The Executive Committee shall set its meetings at a time and place mutually agreeable to its members but shall meet at least quarterly. A Board meeting may replace an Executive Committee meeting. The Executive Committee shall carry out the business of the Board between regular Board meetings and report to the Board on its actions.

### **Section 3 – Composition of the Board**

The Board shall be composed of the Executive Committee (defined in Article IV, Section 2a) and no fewer than fifteen-twelve (12) and no more than twenty-one-eighteen (18) Members-at-Large. Board complement shall be at the discretion of the Executive Committee. Each member of the Board shall have only one vote, regardless of office or Committee Chairmanships held.

### **Section 4 – Meetings of the Board**

- a) All Board meetings are open to any member in good standing.
- b) Regular meetings of the Board shall be held at a time and place mutually agreeable to the Board, such as after the monthly meeting of the LAA, but not less than quarterly. The President, or the President's assigned designee, shall brief the general membership on actions taken by the Board at the previous Board meeting.
- c) A quorum for the purpose of conducting business shall be 50% of the Board membership with at least the President or Vice President and one of the other Officers present, in-person or virtually.
- d) The Board shall be seated at the regular Annual Meeting of the General Membership to be held during the first quarter of the calendar year.
- e) The President or any Board member may call special Board meetings by informing all Board members at least 2 days in advance.
- f) Each Board member may authorize another member of the Board to act for him or her by written proxy.
- g) Board members shall receive minutes and agendas prior to meetings.

## Section 5 – Resignation or Removal from Office

- a) Any Board member, including members of the Executive Committee, wishing to resign from the Board shall submit their resignation, in writing, to the Board.
- b) Failure of any Board member to attend or provide a proxy for more than 50% of Board meetings in a calendar year may result in removal from office by a two-thirds vote of the Board, providing a quorum is present.
- c) Failure of any Board member to perform any required duties or comply with these bylaws may result in removal from office by a two-thirds vote of the Board, providing a quorum is present.

## Section 6 – Vacancies on the Board

Vacancies on the Board, either Officers or Members-at-Large, may be filled from a slate presented by the Nominating Committee to the Board. Upon election by the Board, the Board member(s) shall fill the unexpired term~~(s)~~ of the position(s) for the remainder of the current calendar year.

## Section 7 – Dues

- a) The dues shall be used to accomplish the Purpose of the LAA (**Article II**). Examples expenditures are maintenance costs of the LAA website, Hall of Honor plaques, and refreshments at the Hall of Honor induction ceremony. Expenditures outside this scope, for example to a charity, may be considered as well. All expenditures shall be approved by the Board.
- b) Any changes in a annual dues for the coming year shall be set by the Board before the 4<sup>th</sup> quarter of the current year.

## Section 8 – Order of Business

The order of business for all Board, Executive Committee and General Membership meetings shall be governed by “Robert’s Rules of Order,” revised.

## **ARTICLE V: OFFICERS**

### **Section 1 – Nomination and Election of Officers**

The Board shall elect Officers from a slate of nominees presented by the Nominating Committee at a meeting within 30 days after the Annual Meeting of the Membership. The Chair of the Nominating Committee shall call and preside at the special meeting until the Officers are elected.

### **Section 2 – Term of Office**

Nominees for Officers will be selected from the current Board. They will be elected by the Board for a term of one (1) year, or until their successor takes office. No Officer shall hold more than one office at a time, and no Officer shall serve more than two full consecutive terms in the same office, unless approved by the Board.

### **Section 3 – Duties of the Officers**

- a) The President shall preside at General Membership, Executive Committee and Board meetings, propose and bring to the floor initiatives from the Board that fulfill the purpose of LAA, and implement resolutions by the Board. The President shall annually appoint Chairs for the Standing Committees of the Board.
- b) The Vice President shall carry out all powers and functions of the President in the absence of the President. The Vice President shall chair the Programs Committee unless otherwise directed by the Board. The Vice President shall further perform such duties as may be prescribed by the Board.
- c) The Secretary shall keep the minutes of the Board and General Membership meetings.- Minutes of the Board meetings shall include a list of Board members attending, including proxies. The Secretary shall also keep and maintain other records as directed by the Board. The Secretary shall see that regular updates of information are communicated by email to the membership and provided to the LAA website. The Secretary shall ensure that a quorum is present before a vote.

- d) The Treasurer shall collect dues from all members and all money from other sources and keep an accurate and complete record thereof; oversee the care and custody of all funds and securities of the organization; and shall assure deposit of funds in the name of the Organization.; The Treasurer shall submit a financial report at all regular Board meetings; and prepare, at the end of the calendar year, a financial report of the year's receipts and expenditures for the purpose of an audit to an extent and detail as deemed appropriate by the Board. The audit shall be due by the end of the first quarter of the next calendar year. The Treasurer shall maintain a membership list which includes contact information for all members (paid or delinquent), and update the list as needed.
- e) The Communications Officer shall ~~maintain a membership list which includes contact information for all members, and in coordination with the Treasurer, update the list as needed; and~~ keep the members informed about upcoming meetings and other items of interest. The Communications Officer shall document all requests for information and support received from non-LAA sources. This information shall be shared periodically with the LAA members.

## ARTICLE VI: MEMBERS-AT-LARGE

### Section 1 – Nomination and Election of the Members-at-Large of the Board

- a) Nominations for Members-at-Large shall be submitted by the Nominating Committee and sent by email to the membership, and posted on the LAA website, <http://www.larcalumni.org>, at least three (3) weeks before the Annual Meeting of the Membership.
- b) ~~Also, a~~ any member in good standing of the LAA may nominate other candidates to fill vacancies by filing the names of such candidates with the Secretary at least two (2) weeks before the Annual Meeting of the Membership.

c) The members present, in-person or virtually, at the Annual Meeting of the Membership in person and in good standing shall constitute a quorum, and these members shall vote on the nominees.

d) To be elected, a nominee must receive a majority vote of the voters who are present. If there is no election on the first ballot for one or more of the vacancies, a vote shall be made on another ballot between the candidates not receiving a majority vote on the first ballot.

e) In cases where the nomination slate is equal to the positions to be filled, then the ballot, on motion, may be dispensed with and the slate of Members-at-Large elected by acclamation.

## **Section 2 – Terms of the Members-at-Large of the Board**

Terms of the Members-at-Large of the Board shall be for three (3) years. Once the term expires, a Member-at-Large cannot be nominated to serve on the Board for at least one year. One-third of the Members-at-Large, or as many as necessary to fill the Board complement, shall be elected yearly. All Members-at-Large shall officially take office at the Annual Meeting of the Membership.

## **Section 3 – Duties of the Members-at-Large**

Members-at-Large ~~will~~ shall represent the general membership to the Board and have full voting rights on the Board.

## **ARTICLE VII: COMMITTEES OF THE BOARD**

The Board shall have the following Standing Committees: Membership Committee; Nominating Committee; LaRC NACA/NASA Hall of Honor Committee; Website and Newsletter Committee, and Programs Committee. The President may also appoint Ad Hoc committees as deemed necessary.

### **Section 1 – Appointment of Committee Chairs**

The President shall appoint the Chairs of the Standing Committees in the first quarter of the Calendar Year. Committee Chairs may be selected from either the Board or general membership. If a Committee Chair is selected

from the general membership, the Board shall vote to approve. Standing Committee Chairs have full voting rights on the Board.

## **Section 2 – Term of Office**

The Chairs of the Standing Committees shall serve a term of one (1) year from the time of their appointment. They may be replaced by appointees of the President before their term expires.

## **Section 3 – Duties of the Committees**

### **a) Membership Committee**

The Membership Committee shall work with NASA LaRC to advise new retirees about the Alumni Association and recruit new members.

### **b) Nominating Committee**

The Nominating Committee shall provide the membership with a slate of nominees for Member-at-Large positions when such positions become vacant. The Nominating Committee shall also provide a slate of nominees for Executive Committee positions and oversee all elections.

### **c) LaRC NACA/NASA Hall of Honor Committee**

LaRC NACA/NASA Hall of Honor Committee, in partnership with the NASA Langley Research Center, shall develop a Hall of Honor (HoH), which provides a means by which distinguished Langley Research Center researchers and managers may be honored for their exemplary careers and contributions to NACA, NASA and the nation. The HoH also provides a focused opportunity for the local aerospace community to reflect on the contributions of these notable individuals who made enduring impacts on aerospace technologies.

### **d) Programs Committee**

The Chair of the Programs Committee shall be the Vice President unless the President appoints another individual. The Programs Committee is responsible for scheduling speakers for the membership's monthly meetings and organizing activities such as the Summer Picnic and Fall Luncheon as well as other activities as determined by the Board.

e) **Website and Newsletter Committee**

The Website and Newsletter Committee shall facilitate communications with members and manage publications. This Committee is responsible for updating and maintaining the website and publishing periodic newsletters.

f) **Ad Hoc Committees**

Ad Hoc committees are authorized for a period of one (1) year at a time. Any LAA member can propose an Ad Hoc committee to the President. The Chairs of Ad Hoc committees are not eligible to vote on Board matters.

## **ARTICLE VIII: AFFILIATIONS**

### **Section 1 – Liaison with LaRC**

LaRC Management may designate an official LaRC interface to the LAA. This individual shall serve as the Ex Officio Member of the LAA Executive Committee. The Ex Officio Member is not eligible to vote on Board matters.

### **Section 2 – Cooperative Relations**

The Board shall work cooperatively with NASA organizations or any other organizations with similar goals. The Board shall review such affiliations annually.

## **ARTICLE IX: AMENDMENT OF THE BY-LAWS**

These By-Laws may be amended by written notice of the proposed change to the Board and membership two (2) weeks prior to the Annual Meeting of the Membership or to a special meeting of the Membership during the year, at which time the change will be presented to the membership for comment. The quorum for these meetings is as defined in Article VI, Section 1c. The amendment shall be voted upon at the next Board meeting. A two-thirds vote of the Board, providing a quorum is present as

defined in **Article IV, Section 4(c)**, is necessary to ratify an amendment to the By-Laws.

## **ARTICLE X: DISSOLUTION**

In the event of dissolution of the LAA, assets of the Corporation shall be disbursed, per recommendation of the current Board, to appropriate non-profit corporations qualifying as tax-exempt organizations under section 501(c)(3) of the Internal Revenue Code.